

RIALTO UNIFIED SCHOOL DISTRICT
Regular Meeting of the Board of Education
Dr. John R. Kazalunas Education Center
182 East Walnut Avenue
Rialto, California

DINA WALKER
President

EDGAR MONTES
Clerk

NANCY G. O'KELLEY
Member



JOSEPH W. MARTINEZ
Vice President

JOSEPH AYALA
Member

CUAUHTÉMOC AVILA, ED.D.
Superintendent

August 23, 2017

Any individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Superintendent or designee in writing.

AGENDA

- A. OPENING**
Call to Order – 5:30 P.M.

OPEN SESSION

1. Comments on Closed Session Agenda Items. Any person wishing to speak on any item on the Closed Session Agenda will be granted three minutes.

CLOSED SESSION

Moved _____ **Seconded** _____

As provided by law, the following are the items for discussion and consideration at the Closed Session of the Board Meeting:

1. Public Employee Employment/Discipline/Dismissal/Release/
Reassignment of Employees (Government Code section 54957)

Administrative Appointments

- High School Assistant Principal
- Continuation High School Assistant Principal

2. Student Expulsions/Reinstatements/Expulsion Enrollments

3. CONFERENCE WITH LABOR NEGOTIATORS

Agency designated representatives: Cuauhtémoc Avila, Ed.D., Superintendent, Rhea McIver Gibbs, Lead Personnel Agent, Personnel Services, and Rhonda Kramer, Senior Director, Personnel Services.

Employee organizations: California School Employees Association, Chapter 203 (CSEA), Rialto Education Association (REA), Communications Workers of America (CWA)

4. CONFERENCE WITH LEGAL COUNSEL – Existing Litigation (Subdivision (a) of Government Code section 54956.0):

Rialto Unified School District v. PMI
Case No. RIC1613390
Consideration of Settlement Agreement

Rialto Unified School District v. Educational Consulting Services, Inc., et al. (Case No. CIVDS1518116)

Vote by Board Members: Ayes: _____ Noes: _____ Abstain: _____ Time: _____

ADJOURNMENT OF CLOSED SESSION

Moved _____ Seconded _____ Vote _____ Time _____

OPEN SESSION RECONVENED – 7:00 P.M.

PLEDGE OF ALLEGIANCE

PRESENTATION BY BOYD ELEMENTARY SCHOOL

REPORT OUT OF CLOSED SESSION

ADOPTION OF AGENDA

Moved _____ Seconded _____

Vote by Board Members: Ayes: _____ Noes: _____ Abstain: _____

B. PRESENTATION

1. Eisenhower High School student, Miguel Hernandez, National Recognition
2. RUSD Employee, Mrs. Isabella Davidson, Posthumous Tribute

C. COMMENTS

1. Public Comments from the Floor: At this time, any person wishing to speak on any item **not on** the Agenda will be granted three minutes.
2. Public Comments on Agenda Items: Any person wishing to speak on any item **on** the Agenda will be granted three minutes.
3. Comments from Association Executive Board Members: Rialto Education Association (REA), California School Employees Association (CSEA), Communications Workers of America (CWA), Rialto School Managers Association (RSMA).
4. Comments from the Superintendent
5. Comments from Members of the Board of Education

D. PUBLIC HEARING

OPEN PUBLIC HEARING

Moved _____ Seconded _____

Vote by Board Members: Ayes: _____ Noes: _____ Abstain: _____ Time: _____

Any person wishing to speak on the item on the Public Hearing Agenda will be granted three minutes.

1. Public Hearing: Pursuant to Government Code Section 4217.10 et seq., the Board of Education will consider for approval an agreement between the District and Trane U.S. Inc. ("Trane"), whereby resulting in energy cost savings and other benefits to the District. (Ref. D 1.1)

CLOSE PUBLIC HEARING

Moved _____ Seconded _____

Vote by Board Members: Ayes: _____ Noes: _____ Abstain: _____ Time: _____

PUBLIC INFORMATION

- Williams Inspection Reports – 2016/2017, Fourth Quarterly Report.
(Ref. D 2.1)

CONSENT CALENDAR ITEMS

All items on the Consent Calendar will be acted upon in one motion unless pulled by Board of Education members or the Superintendent for individual action.

Approve Consent Calendar Items (Ref. E – J)

Moved _____ Seconded _____

Vote by Board Members: Ayes: _____ Noes: _____ Abstain: _____

E. MINUTES

- Approve the minutes of the Regular Board of Education meeting held August 9, 2017.
(Ref. E 1.1-16)

F. GENERAL FUNCTIONS CONSENT ITEMS

- Approve second reading of revised Board Policy 3260(a-d); Business and Noninstructional Operations: Fees and Charges. (Ref. F 1.1-4)
- Approve second reading of revised Board Policy 3350(a-c); Business and Noninstructional Operations: Travel Expenses. (Ref. F 2.1-3)
- Approve second reading of revised Board Policy 4127, 4227, 4327(a-c); All Personnel: Temporary Athletic Team Coaches. (Ref. F 3.1-3)
- Approve second reading of revised Board Policy 4312.1(a-d); Administrative and Supervisory Personnel: Contracts. (Ref. F 4.1-4)

G. INSTRUCTION CONSENT ITEMS - None

H. BUSINESS AND FINANCIAL CONSENT ITEMS

- Approve Warrant Listing Register and Purchase Order Listing for all funds from July 19, 2017 through August 7, 2017, (sent under separate cover to Board Members). A copy for public review will be available at the Board Meeting.
- Accept the listed donations The Way Bible Fellowship and R3 Church of Fontana/Pastor Dr. Troy Johnson, and request that a letter of appreciation be sent to the donors.
(Ref. H 2.1)

3. Approve the use of the California Multiple Award Schedule (CMAS) Contract #1-16-23-20A for Fiscal Year 2017-2018, pursuant to Public Contract Code 20118, to be paid from the General Fund. (Ref. H 3.1)
4. Approve the authorization of Fausat Rahman-Davies, Assistant Director of Nutrition Services, to electronically approve commercial warrants for the Cafeteria Fund (Fund 13), effective August 24, 2017. (Ref. H 4.1)
5. Approve Amendment No. 1 with Twining Consulting, Inc. for additional testing and inspection services required for the Eisenhower High School Stadium project for an additional fee not-to-exceed \$12,371.00 and a total cost not-to-exceed \$74,130.00, to be paid from Fund 21, Measure Y, Series "C", General Obligation Bond Funds. (Ref. H 5.1)
6. Approve an agreement with Inland Valley Recovery Services to provide classes on truancy intervention and school attendance, effective September 1, 2017 through May 31, 2018, at no cost to the District. (Ref. H 6.1)
7. Ratify an agreement with Alliant University for mentoring opportunities for university students in their respective programs, effective August 1, 2017 through July 31, 2020, at no cost to the District. (Ref. H 7.1)
8. Ratify an agreement with Azusa Pacific University for mentoring opportunities for university students in their respective programs, effective August 1, 2017 through July 31, 2020, at no cost to the District. (Ref. H 8.1)
9. Approve an agreement with Loma Linda University for mentoring opportunities for university students in their respective programs, effective September 1, 2017 through August 31, 2020, at no cost to the District. (Ref. H 9.1)
10. Approve an agreement with Loyola Marymount University for mentoring opportunities for university students in their respective programs, effective September 1, 2017, through August 31, 2020, at no cost to the District. (Ref. H 10.1)
11. Ratify an agreement with National University for mentoring opportunities for university students in their respective programs, effective August 1, 2017 through August 1, 2020, at no cost to the District. (Ref. H 11.1)
12. Approve an agreement with The Brightest Star, Inc. to provide Tier II level support for twenty-five (25) students at Werner Elementary to promote pro-social skills, character building and academic empowerment, effective September 1, 2017 through May 30, 2018, at a total cost not-to-exceed \$35,000.00, to be paid from the General Fund. (Ref. H 12.1)

13. Ratify an agreement with Orange County Department of Education to accept the Scaling Up Multi-Tiered System of Support Statewide (SUMS) Grant to provide for a multi-tiered system of standards-based instruction, intervention, and mental health support, effective May 1, 2017 through June 30, 2020, in the amount of \$25,000.00. (Ref. H 13.1)
14. Approve an agreement with San Bernardino Community College District, Valley Campus College, to establish a college level Economics (Econ 201) course and provide textbooks to high school students from Carter, Eisenhower, and Rialto High Schools, effective September 5, 2017 through December 15, 2017, at an estimated cost not-to-exceed \$19,318.88, to be paid from the General Fund. This term may be extended for an additional period by written agreement between the two parties for a total period not-to-exceed one (1) year. (Ref. H 14.1)
15. Approve the planning, management and production services of The United College Action Network, Inc. (U-CAN) to bring U-CAN's 18th Annual Historically Black Colleges and Universities Recruitment Fair for all seniors at high schools in Rialto Unified School District for the 2017-2018 school year. The total cost of this event, including transportation costs, is a total of \$9,000.00, to be paid from the General Fund. (Ref. H 15.1)
16. Approve an additional CAL-Card with a credit limit of \$10,000.00 to be issued to Mr. Kelly Bruce, Lead Innovation Agent, Education Services. (Ref. H 16.1)

I. FACILITIES PLANNING CONSENT ITEMS

1. Accept the work completed before August 7, 2017, by IVL Contractors, Inc. for all work required in connection with the Jehue Middle School Path of Travel Compliance project, Bid No. 16-17-015, and authorize District personnel to file a Notice of Completion with the San Bernardino County Recorder. (Ref. I 1.1)

J. PERSONNEL SERVICES CONSENT ITEMS

- 1-3. Approve Personnel Report No. 1178 for classified and certificated employees. (Ref. J 1.1-3.1-3)
4. Approve Declaration of Need for Fully Qualified Educators for the 2017-2018 school year. (Ref. J 4.1-3)
5. Adopt Resolution No. 17-18-08, authorizing the Lead Personnel Agent, Personnel Services, to assign various teachers who are enrolled in a credential program, but have not yet completed the requirements to enter an internship program. (Ref. J 5.1)

K. DISCUSSION/ACTION ITEMS

Moved _____ **Seconded** _____

1. Ratify an agreement with Twining Consulting to provide field and/or in-plant testing and special inspection services for light poles, bleachers, and a press box at the Eisenhower High School Stadium project for a cost not-to-exceed \$81,916.00, to be paid from Fund 21, Measure Y, Series "C", General Obligation Bond Funds. (Ref. K 1.1)

Vote by Board Members: Ayes: _____ Noes: _____ Abstain: _____

Moved _____ **Seconded** _____

2. Approve an agreement with Scholastic Education to provide systemic professional learning and ongoing job-embedded coaching to support middle school history/social studies teachers, coaches, and administrators, effective October 1, 2017 through February 28, 2018, for a total cost not- to-exceed \$47,879.00, to be paid from Unrestricted General Funds. (Ref. K 2.1-2)

Vote by Board Members: Ayes: _____ Noes: _____ Abstain: _____

Moved _____ **Seconded** _____

3. Approve an agreement with Scholastic Education to provide systemic professional learning to support Transitional Kindergarten and Kindergarten teachers, elementary administrators and Intervention Strategist, effective September 7, 2017 through May 30, 2018, for a total cost not-to-exceed \$30,000.00, to be paid from the Educator Effectiveness Fund. (Ref. K 3.1)

Vote by Board Members: Ayes: _____ Noes: _____ Abstain: _____

Moved _____ **Seconded** _____

4. Approve the agreement with Trane US, Inc. with Notice to Proceed, contingent on the District's ability, to secure financing for approximately \$11 million over fifteen (15) years for the project of implementing District-wide heating, ventilation, and air-conditioning (HVAC) equipment, LED lighting, and energy management system upgrades. The District will make the final determination of choosing the financing partner. The financing agreement will be presented to the Board for approval at a later date. (Ref. K 4.1)

Vote by Board Members: Ayes: _____ Noes: _____ Abstain: _____

Moved _____ Seconded _____

- 5. Adopt Resolution No. 17-18-06, excusing the absence of Board President Dina Walker from the Wednesday, August 9, 2017, Regular Meeting of the Board of Education. (Ref. K 5.1)

Vote by Board Members: Ayes: _____ Noes: _____ Abstain: _____

Moved _____ Seconded _____

- 6. Adopt Resolution No. 17-18-07, excusing the absence of Board Member Nancy G. O'Kelley from the Wednesday, August 9, 2017, Regular Meeting of the Board of Education. (Ref. K 6.1)

Vote by Board Members: Ayes: _____ Noes: _____ Abstain: _____

Moved _____ Seconded _____

- 7. Approve the recommendations of the Administrative Hearing Panel (AHP):

STIPULATED EXPULSION

Case Number:
17-18-01

REINSTATEMENT

Case Numbers:
12-13-98
EE 17-18-01

Vote by Board Members: Ayes: _____ Noes: _____ Abstain: _____

L. ADJOURNMENT

Moved _____ Seconded _____

Vote by Board Members: Ayes: _____ Noes: _____ Abstain: _____

Time _____

The next regular meeting of the Board of Education of the Rialto Unified School District will be held on Wednesday, September 13, 2017, at 7:00 p.m., at the Dr. John R. Kazalunas Education Center, 182 East Walnut Avenue, Rialto, California.

*Materials distributed or presented to the Board of Education at the Board Meeting are available upon request from the Superintendent's Office.

D PUBLIC HEARING

RIALTO UNIFIED SCHOOL DISTRICT
Facilities Planning
182 East Walnut Avenue
Rialto, CA 92376



PUBLIC HEARING NOTICE

ENERGY SAVINGS AGREEMENT

Notice is given that on August 23, 2017 at 7:00 p.m. at its regularly scheduled meeting of the Board of Education of Rialto Unified School District, which will be held at Dr. John R. Kazalunas Education Center, 182 East Walnut Avenue, Rialto, CA 92376, the Board will consider for approval an agreement between the District and Trane U.S. Inc. ("Trane"), whereby resulting in energy cost savings and other benefits to the District, pursuant to Government Code Section 4217.10 et seq.

Pursuant to the agreement, Trane will provide services to District including, but not limited to, the engineering, procurement, installation, and construction of lighting fixtures, heating, ventilation, and air conditioning units, and energy saving devices at various school sites throughout the District. The agreement will be on the regular Agenda for public comment and proposed action.

The hearing will be open to the public, and all interested persons in attendance will have the opportunity to be heard. Written comments may be submitted to the District either during or prior to the public hearing.

Questions and/or comments should be directed to Iris Chu, Director of Facilities Planning, at (909) 421-7755.

**INSPECTION REPORTS
WILLIAMS INSPECTIONS - 2016/2017
FOURTH QUARTERLY REPORT**

August 23, 2017

As per California Education Code Section 1240, the San Bernardino County Superintendent of Schools (SBCSS) staff has visited all decile 1-3 schools (Williams monitored schools currently based on the 2012 Academic Performance Index [API]) identified in San Bernardino County and report the results of their findings on a quarterly basis (October, January, April, and July). The instructional materials sufficiency reviews, facilities inspections, and School Accountability Report Card (SARC) reviews were conducted on a quarterly basis for the 2016/2017 fiscal year.

The annual teacher assignment monitoring and review process began November 7, 2016, and concluded by report to the California Commission on Teacher Credentialing on July 1, 2017.

Following are the number of deficiencies reported by the San Bernardino County Superintendent of Schools:

| Site | Instructional Materials | School Facilities | SARC | Teacher Assignment | Complaints (Last 4 Quarters) |
|------------|-------------------------|-------------------|------|--------------------|------------------------------|
| Bemis ES | 0 | 0 | 0 | 0 | 0 |
| Boyd ES | 0 | 0 | 0 | 0 | 0 |
| Casey ES | 0 | 0 | 0 | 0 | 0 |
| Curtis ES | 0 | 0 | 0 | 0 | 0 |
| Dunn ES | 0 | 0 | 0 | 0 | 0 |
| Frisbie MS | 0 | 0 | 0 | 0 | 0 |
| Jehue MS | 0 | 0 | 0 | 0 | 0 |
| Kelley ES | 0 | 0 | 0 | 0 | 0 |
| Kolb MS | 0 | 0 | 0 | 0 | 0 |
| Rialto MS | 0 | 0 | 0 | 0 | 0 |

There were no findings in the areas of Instructional Materials, School Facilities, SARC, or Teacher Assignments. There were no complaints or comments. This report serves as the District's fourth quarterly report for the 2016/2017 fiscal year.

Submitted by: Elizabeth Curtiss

Reviewed by: Mohammad Z. Islam

Presented for Board Information: Cuauhtémoc Avila, Ed.D.

(Ref. D 2.1)

**REGULAR MEETING OF THE BOARD OF EDUCATION
RIALTO UNIFIED SCHOOL DISTRICT
DR. JOHN R. KAZALUNAS EDUCATION CENTER
182 EAST WALNUT AVENUE, RIALTO, CA 92376**

August 9, 2017

A. OPENING

CALL TO ORDER AND ROLL CALL

The regular meeting of the Board of Education of the Rialto Unified School District was called to order at 6:00 p.m. by Vice President Martinez at the Dr. John R. Kazalunas Education Center, 182 East Walnut Avenue, Rialto, CA 92376.

Members present: Joseph W. Martinez, Vice President; Edgar Montes, Clerk; and Joseph Ayala, Member. Dina Walker, President, and Nancy G. O'Kelley, Member, were absent.

Administrators present: Cuauhtémoc Avila, Ed.D., Superintendent; Mohammad Z. Islam, Associate Superintendent, Business Services; Kelly Bruce, Lead Innovation Agent; Rhea McIver Gibbs, Lead Personnel Agent, Personnel Services; and Rhonda Kramer, Senior Director, Personnel Services. Also present was Rosie Williams, Executive Secretary.

OPEN SESSION

1. Comments on Closed Session Agenda Items. Any person wishing to speak on any item on the closed session agenda will be granted three minutes.

There were no comments.

CLOSED SESSION

Upon a motion by Member Ayala, seconded by Clerk Montes, and approved by a unanimous 3-0 vote, the Board of Education entered into closed session at 6:03 p.m. to consider and discuss the following items:

1. Public Employee Employment/Discipline/Dismissal/Release/Reassignment of Employees (Government Code section 54957)

Administrative Appointments

- Elementary Principal

(Ref. E 1.1)

2. Student Expulsions/Reinstatements/Expulsion Enrollments
3. **CONFERENCE WITH LABOR NEGOTIATORS**
Agency designated representatives: Cuauhtémoc Avila, Ed.D., Superintendent, Rhea McIver Gibbs, Lead Personnel Agent, Personnel Services, and Rhonda Kramer, Senior Director, Personnel Services.
Employee organizations: California School Employees Association, Chapter 203 (CSEA), Rialto Education Association (REA), Communications Workers of America (CWA)
4. **CONFERENCE WITH LEGAL COUNSEL – Existing Litigation (Subdivision (a) of Government Code section 54956.0):**

Rialto Unified School District v. PMI
Case No. RIC1613390
Consideration of Settlement Agreement

Rialto Unified School District v. Educational Consulting Services, Inc., et al. (Case No. CIVDS1518116)

ADJOURNMENT OF CLOSED SESSION

Upon a motion by Member Ayala seconded by Clerk Montes, and passed by a unanimous 3-0 vote, closed session adjourned at 7:17 p.m.

OPEN SESSION RECONVENED – 7:17 P.M.

Members present: Joseph W. Martinez, Vice President; Edgar Montes, Clerk; and Joseph Ayala, Member. Dina Walker, President, and Nancy G. O’Kelley, Member, were absent.

Administrators present: Cuauhtémoc Avila, Ed.D., Superintendent; Mohammad Z. Islam, Associate Superintendent, Business Services; Kelly Bruce, Lead Innovation Agent; Rhea McIver Gibbs, Lead Personnel Agent, Personnel Services; and Rhonda Kramer, Senior Director, Personnel Services. Also present was Rosie Williams, Executive Secretary, and Jose Luis Guzman, Interpreter.

PLEDGE OF ALLEGIANCE

Scott Sparks, Eisenhower High School Principal, led the Pledge of Allegiance.

REPORT OUT OF CLOSED SESSION

Superintendent Avila reported that in closed session the Board of Education, by a unanimous 3-0 vote, took the following action:

- Accepted the request for a leave of absence for classified employee #1108917, August 14, 2017 through December 7, 2017.

The vote was as follows:
President Walker – Absent
Vice President Martinez – Aye
Clerk Montes – Aye
Member Ayala – Aye
Member O’Kelley – Absent

- Denied the request for a leave of absence for classified employee #1108917, August 10, 2017 through June 30, 2018.

The vote was as follows:
President Walker – Absent
Vice President Martinez – Aye
Clerk Montes – Aye
Member Ayala – Aye
Member O’Kelley – Absent

- Imposed an eight (8) day unpaid suspension on certificated employee #1603127.

The vote was as follows:
President Walker – Absent
Vice President Martinez – Aye
Clerk Montes – Aye
Member Ayala – Aye
Member O’Kelley – Absent

- Accepted the administrative appointment of Seryna Huynh as Elementary Principal, Dunn Elementary School.

The vote was as follows:
President Walker – Absent
Vice President Martinez – Aye
Clerk Montes – Aye
Member Ayala – Aye
Member O’Kelley – Absent

ADOPTION OF AGENDA

Upon a motion by Clerk Montes, seconded by Member Ayala, the Agenda was adopted by a unanimous 3-0 vote by the Board of Education.

B. PRESENTATIONS

1. Excellence in STEM Competition, Eisenhower High School students, Abel and Angel Montes

Vice President Martinez, presented Certificates of Recognition to Eisenhower High School students Abel and Angel Montes for being selected to partake in the *Congress of Future Science and Technology Leaders* program for "America's Highest Achieving High School Students."

2. International Healing Garden Presentation by Brian Montez, Grounds Supervisor

Brian Montez, Grounds Supervisor, provided highlights regarding the International Healing Garden planned for development in the empty lot across the street from Kucera Middle School. See diagram on page (Ref. E 1.14).

C. COMMENTS

1. Public Comments from the Floor: At this time, any person wishing to speak on any item not on the Agenda will be granted three minutes.

Jorge Rivera, parent, congratulated Abel and Angel Montes for their accomplishments. He also spoke regarding his concerns with the Special Education department, and his 18-year-old nephew not being allowed to continue his education.

Miguel Elizondo, parent, spoke regarding his concerns with his Special Education student, stating his student would not be allowed to stay in school until he was 22-years-old as he was previously told. He asked for help resolving his Special Education concerns.

Alejandra Rivera, parent, spoke regarding her concerns with the Special Education department, and trying to resolve a matter at the local level. She also spoke regarding her concern with the Special Education department continuing with her son's IEP without her and her husband present. Lastly, she expressed her disappointment with the District having legal counsel in a meeting scheduled with the Superintendent.

(Ref. E 1.4)

Russel Silva, Rialto resident, shared that today is National Book Lovers Day. He encouraged everyone to grab their favorite books and celebrate National Book Lovers Day. He quoted Plato, "Books give a soul to the universe, wings to the mind, flight to the imagination, and life to everything."

Maria Elizondo, parent, spoke regarding her concerns with her Special Education student and the Special Education department. She asked for help with her concerns regarding her student.

Christina O'Handley, parent, asked what the District is doing to help students with ADHD. She stated that a Frisbie Middle School employee criticized her for speaking out at Board meetings regarding ADHD, and she feels that employees should not criticize parents for fighting for their students' rights. She shared that her student was bullied last year. She would like to see more security measures taken for after school athletic practices and events, and also for all elementary, middle schools and high schools. She would like to help raise funds to raise the wall at Eisenhower High School for security reasons. She expressed her concerns regarding the security at Frisbie Middle School, and asked the Board to take into consideration leaving Security Officer Conner at Frisbie Middle School.

Alfredo Aguero, Community Organizer from Inland Congregation United for Change, spoke regarding the problems with Special Education. He shared that he helps parents and students learn to advocate for themselves, to know their rights and responsibilities in dealing with IEPs. He stated that we need to work together to solve Special Education concerns, and also we need to provide activities for Special Education students.

2. Public Comments on Agenda Items: Any person wishing to speak on any item on the Agenda will be granted three minutes.

There were no comments.

3. Comments from Association Executive Board Members: Rialto Education Association (REA), California School Employees Association (CSEA), Communications Workers of America (CWA), Rialto School Managers Association (RSMA)

Lisa Lindberg, REA President, shared that AB 119 was passed last year. It is a law that tells public school districts that teacher associations need access to new employees. She thanked the Personnel Services department, especially classified, for contacting new teachers. They have

had three meetings so far and have been able to talk to all the teachers at one time.

Raquel Torres, CSEA President, stated that the school year started successfully, due in part to the hard working classified staff. She announced that CSEA has reached a Tentative Agreement and they will be ratifying the agreement Friday, August 18, 2017. She also congratulated the District negotiation team. She shared that their First Annual Safety Event held on Friday, July 28, 2017, was a great success.

Heather Estruch, CWA Representative, stated that it is good to be back in the classroom, and everything is running smoothly.

4. Comments from the Superintendent
5. Comments from Members of the Board of Education

D. PUBLIC HEARING - None

PUBLIC INFORMATION

CONSENT CALENDAR ITEMS

Upon a motion by Member Ayala, seconded by Clerk Montes, Items E - J, were approved by a unanimous 3-0 vote by the Board of Education.

E. MINUTES

1. Approve the minutes of the Regular Board of Education meeting held July 12, 2017.

F. GENERAL FUNCTIONS CONSENT ITEMS

1. Approve second reading of revised Board Policy 3513(a-b); Business and Noninstructional Operations: Buildings and Grounds.
2. Approve second reading of revised Board Policy 4362(a-c); Personnel: Vacation/Holidays.
3. Approve first reading of revised Board Policy 3260(a-d); Business and Noninstructional Operations: Fees and Charges.
4. Approve first reading of revised Board Policy 3350(a-c); Business and Noninstructional Operations: Travel Expenses.

5. Approve first reading of revised Board Policy 4127, 4227, 4327(a-c); All Personnel: Temporary Athletic Team Coaches.
6. Approve first reading of revised Board Policy 4312.1(a-d); Administrative and Supervisory Personnel: Contracts.

G. INSTRUCTION CONSENT ITEMS

1. Approve six (6) parents/guardians from Rialto USD to attend the *Hispanic Association of Colleges and Universities (HACU) 31st Annual Conference*, in San Diego, California, on October 28-30, 2017. Travel, lodging, meals (not included with registration), and registration costs of approximately \$7,352.00, will be paid from Title I funds.)
2. Approve Affiliation Agreement (#I-2015-20-18) with the Rialto Historical Society to provide internships with the Internship Program from August 10, 2017 through June 30, 2020, at no cost to the District.

H. BUSINESS AND FINANCIAL CONSENT ITEMS

1. Approve Warrant Listing Register and Purchase Order Listing for all funds from June 22, 2017 through July 19, 2017, (sent under separate cover to Board Members). A copy for public review will be available at the Board Meeting.
2. Accept the listed donations from American Legion Post #422, SAL Squadron and Robert Allen Romo, American Legion Auxiliary Unit #421, The Way Bible Fellowship, Box Tops for Education, the Kula Foundation, YourCause (YourCause.com), Southwest School Supply, Stater Bros. Markets, Patio West Deli, MaryKay – Gracie Alvarado, Baker’s Drive Thru, and Coffee Nutzz, and request that a letter of appreciation be sent to the donors.
3. Declare the specified surplus equipment and miscellaneous items as obsolete and not-serviceable for school use, and authorize the Superintendent/designee to sell or dispose of these items as specified in the Education Code Sections 17545 and 17546.
4. Declare the specified surplus Nutrition Services equipment and miscellaneous items as obsolete and not-serviceable for school use, and authorize the Superintendent/designee to sell or dispose of these items as specified in the Education Code Sections 17545 and 17546.
5. Approve an agreement with Corwin Press to provide six (6) days of professional development in the area of English Language Development,

(Ref. E 1.7)

active listening for English Language Learners (ELLs) and the ELL Shadowing Protocol, effective September 1, 2017 through June 30, 2018, at a cost not-to-exceed \$38,000.00, to be paid from Title III funds.

6. Approve the amended dates of implementation to the agreement with The Community Foundation, a nonprofit, public charity located in Riverside, California, to provide the Infant-Toddler Success Program and classes to parents on how they may provide enriching experiences inside and outside the home, effective September 1, 2017 through October 31, 2017, with follow-up sessions every four months until the child enters Kindergarten, for a total cost not-to-exceed \$32,000.00, or \$16,000.00 per course (one in English and one in Spanish), to be paid from Title I Funds.)
7. Approve an agreement with Pacific Hearing to complete Audiological Assessments to current students during the regular 2017-2018 school year, effective August 10, 2017 through June 30, 2018, at a total cost not-to-exceed \$3,000.00, to be paid from Special Education Funds.
8. Approve an agreement with Pacific Hearing to complete Audiological Assessments to current students during the regular 2017-2018 school year, effective August 10, 2017 through June 30, 2018, at a total cost not-to-exceed \$3,775.00, to be paid from Special Education Funds.
9. Approve an agreement with Clay Counseling Solutions to provide Curtis Elementary School with a 10-week parent education program, effective September 1, 2017 through November 30, 2017, at a total cost not-to-exceed \$3,500.00, to be paid from site Title I Funds.
10. Approve an agreement with Clay Counseling Solutions to provide a total of eight (8) teacher in-service training sessions to Curtis Elementary School staff members, effective August 21, 2017 through May 31, 2018, at a total cost not-to-exceed \$2,800.00, to be paid from site Title I Funds.
11. Approve an agreement with Guadalupe Andrade to provide special services and technical expertise and support in the area of state and federal categorical program management and implementation within the scope of the responsibilities of the Director of Categorical Programs and Special Programs, effective August 10, 2017 through September 15, 2017, at a total cost not-to-exceed \$7,143.00, to be paid from Title I Funds.
12. Approve an agreement with Claremont Graduate University for mentoring opportunities for University students in their respective programs effective September 1, 2017 through August 31, 2020, at no cost to the District.

(Ref. E 1.8)

13. Ratify an agreement with University of La Verne for mentoring opportunities for University students in their respective programs effective August 1, 2017 through July 31, 2020, at no cost to the District.
14. Approve an agreement with PCH Architects, LLP, to provide architectural and engineering services to remodel and redesign the entry and lobby area of Dollahan Elementary School according to the specifications and requirements of the Division of the State Architect (DSA), effective August 10, 2017 through March 31, 2018, for a total cost of \$17,900.00, to be paid from the General Fund.
15. Approve Amendment No. 2 with CHJ Consultants, Inc. for additional services required for inspection of high pressure pipe welds to complete the Compressed Natural Gas (CNG) Fueling Station project for an additional cost of \$9,169.50 to the combined original and amended costs of \$63,261.00 for a final adjusted cost not-to-exceed \$72,430.50, to be paid from Fund 40, Special Reserve Fund.
16. Approve the use of the piggyback purchase of Capistrano Unified School District Bid No. 1617-15 with Class Leasing, Inc., for the 2017-2018 Fiscal Year, per Public Contract Code 20118, to be paid from General Fund and/or Developer Fee funds.
17. Approve an agreement with H&L Charter, Hot Dogger Tours, dba Gold Coast Tours, and Visser Bus Services effective September 1, 2017 through June 30, 2018, to provide transportation services for extra-curricular events, as needed, at a cost not-to-exceed \$45,000.00 each, which is a combined total not-to-exceed \$135,000.00, to be paid from the General Fund, Associated Student Body (ASB), parent organizations, and/or other donations.
18. Approve an agreement with Curriculum Associates, LLC for an additional 14 days of i-Ready Professional Development with all teachers and administration from August 10, 2017 through June 30, 2018, at a total cost not-to-exceed \$22,627.50, to be paid from the Title II Funds.
19. Approve the piggyback purchase of Fullerton Joint Union High School District, Bid Pack 1516-15 with Shade Structures, Inc. for the 2017-2018 Fiscal Year, per Public Contract Code 20118, to be paid by District and/or Developer Fee funds.
20. Approve an agreement with Reach Out to provide the WIOA Health Occupations Program (HOT) to 16-24 year olds, targeted out of school youth by providing in-kind services (office space and training rooms) at no cost to the District.

(Ref. E 1.9)

21. Ratify the reimbursement of conference expenses incurred by one (1) administrator and three (3) teachers from St. Catherine of Siena, a private school, that attended the 2017 Staff Development for Educators (SDE) National Conference, held in Las Vegas, Nevada, from July 10-14, 2017, at a cost not-to-exceed \$300.00, to be paid from Title II/Part A, Teacher Highly Qualified funds.
22. Reject Bid No.17-18-001 and authorize the re-bidding of Custodial & Warehouse Supplies.
23. Approve the use of piggyback Contracts No. 01/17 and 2014/2015-22814 for Fiscal Year 2017-2018, pursuant to Public Contract Code 20118, to be paid from the General Fund.
24. Approve an agreement with the University of California - Transcript Evaluation Service in order to increase our UC A-G going rate at each of our high schools, effective August 10, 2017 through July 31, 2018, at no cost to the District.
25. Approve the authorization of Kelly Bruce, Lead Innovation Agent, Education Services, to sign Notice of Employment documents, and Cinde Stone, Director of Nutrition Services, to have authorization to electronically approve commercial warrants for the Cafeteria Fund (Fund 13). It is also requested to amend Daniel Distrola's, Purchasing Director, purchase order signing limit to be increased to \$50,000, and remove Dr. Jinane Annous, the former Lead Innovation Agent, Education Services, from all signature authorizations effective August 10, 2017.
26. Approve the changes to District bank accounts.

I. FACILITIES PLANNING CONSENT ITEM

1. Accept the work completed before July 31, 2017, by IVL Contractors, Inc. for all work required in connection with the Rialto High School ADA Upgrade project, UPCCAP #17-006, and authorize District personnel to file a Notice of Completion with the San Bernardino County Recorder.
2. Accept the work completed before July 31, 2017, by RD Construction Company for all work required in connection with Rialto High School Girls' Softball Field Shade Structure Project, UPCCAP # 17-007, and authorize District personnel to file a Notice of Completion with the San Bernardino County Recorder.

3. Accept the work completed before July 31, 2017, by ACH Mechanical Contractors, Inc. for all work required in connection with the Central Kitchen Heating, Ventilation, Air Conditioning (HVAC) Upgrade project, Bid No. 16-17-010, and authorize District personnel to file a Notice of Completion with the San Bernardino County Recorder.

J. PERSONNEL SERVICES CONSENT ITEMS

- 1-3. Approve Personnel Report No. 1177 for classified and certificated employees.
4. Adopt Resolution No. 17-18-02 authorizing the Senior Director, Personnel Services, to assign various teachers who are enrolled in a credential program, but have not yet completed the requirements to enter an internship program.
5. Adopt Resolution No. 17-18-03 authorizing the Senior Director, Personnel Services, to assign a full-time teacher with a credential other than Physical Education to coach a competitive sport for one period per day for which students receive Physical Education credit.
6. Adopt Resolution No. 17-18-04 authorizing the Lead Personnel Agent, Personnel Services, to employ or assign identified individuals additional time to complete the requirements for the credential that authorizes the service or to provide employing agencies time to fill the assignment with an individual who either holds an appropriate credential or qualifies under one of the available assignment options. This includes waivers to employ or assign identified individuals when the employing agency finds there is an insufficient number of certificated persons who meet the specified employment criteria for the position.

K. DISCUSSION/ACTION ITEMS

Upon a motion by Clerk Montes, seconded by Member Ayala, Item K1 was approved by a unanimous 3-0 vote by the Board of Education.

1. Approve an agreement with Consortium on Reaching Excellence in Education (CORE) to provide twenty-one (21) follow-up training sessions at fourteen (14) elementary school sites on Systematic Instruction in Phonological Awareness, Phonics, and Sight Words (SIPPS) to support the initial training on SIPPS that teachers have previously received, effective August 10, 2017 through May 1, 2018, at a total cost not-to-exceed \$56,700.00, to be paid from site Title I Funds.

(Ref. E 1.11)

Upon a motion by Clerk Montes, seconded by Member Ayala, Item K2 was approved by a unanimous 3-0 vote by the Board of Education.

2. Amend the agreement with Curriculum Associates, LLC for the i-Ready Adaptive Diagnostic assessment in reading and mathematics for all students, and on-site professional development for all teachers and administration from July 1, 2017 through June 30, 2020, at a total cost not-to-exceed \$538,143.79, to be paid from the General Fund. The terms of the payment for the three (3) year agreement are that 50% of the total cost will be paid by August 30, 2017, for an amount of \$269,071.89, and the remaining 50% will be paid by August 1, 2018, for an amount of \$269,071.90.

Upon a motion by Clerk Montes, seconded by Member Ayala, Item K3 was approved by a unanimous 3-0 vote by the Board of Education.

3. Approve to renew an agreement with the College Board for the 2017-2018 school year effective, August 10, 2017 through June 30, 2018, at a total cost not-to-exceed \$89,239.00, to be paid from the General Fund.

Upon a motion by Clerk Montes, seconded by Member Ayala, Item K4 was approved by a unanimous 3-0 vote by the Board of Education.

4. Ratify and accept the agreement renewal with Stanley Convergent Security Solutions, Inc. to provide SONIP software, services, and maintenance for the Safety Control Dispatch Center, effective August 9, 2017 through June 30, 2022, with a combined monthly cost of \$975.00 or a total annual cost of \$11,700.00 for a combined total not-to-exceed cost of \$58,500.00 for five (5) years, to be paid from the General Fund.

Upon a motion by Clerk Montes, seconded by Member Ayala, Item K5 was approved by a unanimous 3-0 vote by the Board of Education.

5. Approve a renewal agreement with McGraw Hill Education for the Assessment and Learning in Knowledge Spaces (ALEKS) online math support program for students in grades 6-12, for the 2017-2018 school year, effective August 10, 2017 through August 9, 2018, for 12,300 licenses at a total cost of \$221,031.00, to be paid from the General Fund.

Upon a motion by Member Ayala, seconded by Clerk Montes, Item K6 was approved by a unanimous 3-0 vote by the Board of Education.

6. Approve a salary increase of 2% for all certificated and classified management, supervisory, confidential, and contract management employees effective July 1, 2016.

(Ref. E 1.12)

Upon a motion by Clerk Montes, seconded by Member Ayala, Item K7 was approved by a unanimous 3-0 vote by the Board of Education.

7. Adopt Resolution No. 17-18-05, reduction or elimination of Classified position due to budget constraints.

Superintendent Avila stated that there was a minor change to the logo. A copy is attached – see (Ref. E 1.15) and (Ref. E 1.16).

Upon a motion by Member Ayala, seconded by Clerk Montes, Item K8 was approved, as amended with the change to the logo, by a unanimous 3-0 vote by the Board of Education.

8. Approve new Rialto Unified School District slogan "*Bridging Futures Through Innovation,*" and new logo.

L. **ADJOURNMENT**

Upon a motion by Clerk Montes, seconded by Vice President Martinez, and approved by a unanimous 3-0 vote by the Board of Education, the meeting was adjourned at 8:57 p.m.

Clerk, Board of Education

Secretary, Board of Education

2.668 acres



RIALTO UNIFIED SCHOOL DISTRICT INTERNATIONAL HEALING GARDEN

"ENRICHING THE LIVES OF OUR STUDENTS
THROUGH THE FIVE SENSES OF LIFE"

≡ FACILITY WILL BE SURROUNDED BY A
8' WROUGHT IRON FENCE FOR
SECURITY OF THE STUDENTS AND FACILITY.

≡ ROW OF HEDGES WILL SURROUND
FACILITY SET 10' IN FROM THE
EDGE. THIS WILL ALLOW FOR SOME
VARIETY TO THE FACILITY.

≡ IO-SWAIL WILL BORDER TWO SIDES
CATCH RUN OFF WATER.

≡ LAKE WILL CONTAIN A VARIETY
PLANTS THAT WILL TEACH
SYSTEM BALANCE, AS WELL
KOI FISH.

≡ FACILITY WILL CONTAIN A
WIDE VARIETY OF HANDS ON
ACTIVITIES FOR ALL AGE AND
ABILITY LEVELS.

≡ GARDEN AREAS WILL CONSIST OF MANY TYPES
GARDENS, FROM TOUCH, SMELL, FLOWER,
SEATABLE AND MORE.

- 1-20' FLOWER SUNDIAL
- 2-LARGE TEACHING AREA
- 3-BRIDGE
- 4-DOCK WALKWAY
- 5-CITRUS TREES
- 6-EATING AREAS
- 7-VISITORS CENTER, TEACHING FACILITY, RESTROOMS AND KITCHEN
- 8-GARDEN AREA, ONE OF MANY
- 9-SHARDED PLANT STRUCTURE
- 10-SHADE CANOPIES
- 11-LARGE TURF AREA FOR ACTIVITIES
- 12-BIO-SWAIL
- 13-ZEN SAND GARDEN
- 14-WATER FALL
- 15-FOUNTAIN
- 16-JAPANESE GARDEN

DF-DRINKING FOUNTAINS



HOUSES 611.10' HOUSES

(Ref. E 1.14)





RIALTO

UNIFIED SCHOOL DISTRICT
BRIDGING FUTURES THROUGH INNOVATION

(Ref. E 1.16)

F GENERAL FUNCTIONS CONSENT



RIALTO UNIFIED SCHOOL DISTRICT

Business and Noninstructional Operations

BP 3260(a)

FEES AND CHARGES

The Board of Education recognizes its responsibility to ensure that books, materials, equipment, supplies, and other resources necessary for students' participation in the **District's** educational program are made available to them **at no cost**.

No student shall be required to pay a fee, deposit, or other charge for his/her participation in an educational activity which constitutes an integral fundamental part of the District's educational program, including curricular and extracurricular activities. (**Education Code 49010, 49011; 5 CCR 350**)

(cf. 3100 - Budget)

(cf. 6145 - Extracurricular and Cocurricular Activities)

As necessary, the Board may approve fees, deposits, and other charges which are specifically authorized by law. When approving such fees, deposits, and charges, establishing fee schedules, or determining whether waivers or exceptions should be granted, the Board shall consider relevant data, including the socio-economic conditions of District students' families and their ability to pay.

(cf. 3250 - Transportation Fees)

(cf. 3515.4 - Recovery for Property Loss or Damage)

(cf. 3553 - Fee and Reduced Price Meals)

(cf. 5143 - Insurance)

(cf. 9323.2 - Actions by the Board)

The prohibition against student fees shall not restrict the district from soliciting for **voluntary** donations, participating in fundraising activities, ~~and~~ or providing prizes or other recognition for participants in such activities and events. **The Superintendent or designee shall emphasize that participation of students, parents/guardians, district employees, volunteers, or educational or civic organizations in such activities and events is voluntary. However,** ~~the~~ district shall not offer or award to a student any course credit or privileges related to educational activities in exchange for voluntary donations or participation in fundraising activities by or on behalf of the student. **It also** ~~and~~ shall not remove, or threaten to remove, from a student any course credit or privileges related to educational activities, or otherwise discriminate against the student, due to a lack of voluntary donations or participation in fundraising activities by or on behalf of the student.

(Ref. F 1.1)

FEES AND CHARGES (continued)

(cf. ~~1312~~ 1321 - Solicitation of Funds from and by Students)
(cf. 3090 - Gifts, Grants and Bequests)

~~Whenever District employees, volunteers, students, parent/guardians, or education or civic organizations participate in such events or activities, the Superintendent or designee shall emphasize that participation in the event or activity is voluntary.~~

The Superintendent or designee may provide additional information or professional development opportunities to administrators, teachers, and other personnel regarding permissible fees.

(cf. 4131 - Staff Development)
(cf. 4231 - Staff Development)
(cf. 4331 - Staff Development)

Complaints

A complaint alleging District noncompliance with the prohibition against requiring student fees, deposits, or other charges shall be filed in accordance with the District's procedures in BP/AR 1312.3 - Uniform Complaint Procedures. (Education Code 49013)

(cf. 1312.3 - Uniform Complaint Procedures)

If, upon investigation, the District finds merit in the complaint, the Superintendent or designee shall recommend and the Board shall adopt an appropriate remedy to be provided to all affected students and parents/guardians in accordance with 5 CCR 4600.

Information related to the prohibition against requiring students to pay fees for participation in an educational activity shall be included in the district's annual notification of **uniform complaint procedures required** to be provided to all students, parents/guardians, employees, and other interested parties pursuant to 5 CCR 4622. (Education Code 49013)

(cf. 4112.9/4212.9/4313.9 - Employee Notifications)
(cf. 5145.6 - Parental Notifications)

The Superintendent or designee may provide additional information or professional development opportunities to administrators, teachers, and other personnel to learn about permissible fees.

(cf. 4131/4231/4331 - Staff Development)

Legal Reference: (see next page)

(Ref. F 1.2)

FEES AND CHARGES (continued)

*Legal Reference:*EDUCATION CODE

8239 *Preschool and wraparound child care services*
 8250 *Child care and development services for children with disabilities*
 8482.6 *After School Education and Safety Programs*
 8760-8773 *Outdoor science and conservation programs*
 17453.1 *District sale or lease of Internet appliances or personal computers to students or parents*
 17551 *Property fabricated by students*
 19910-19911 *Offenses against libraries*
 32033 *Eye protection devices*
 32221 *Insurance for athletic team member*
 32390 *Fingerprinting program*
 35330 *Excursions and field trips*
 35330-35332 *Excursions and field trips*
 35335 *School camp programs*
 38080-38085 *Cafeteria establishment and use*
 38120 *Use of school band equipment on excursions to foreign countries*
 39801.5 *Transportation for adults*
 39807.5 *Payment of transportation costs*
 39837 *Transportation of students to places of summer employment*
 48050 *Residents of adjoining states*
 48052 *Tuition for foreign residents*
 48904 *Liability of parent or guardian*
 49010-49013 *Student fees*
 49065 *Charges for copies*
 49066 *Grades, effect of physical education class apparel*
 49091.14 *Prospectus of school curriculum*
 51810-51815 *Community service classes*
 52612 *Tuition for adult classes*
 52613 *Nonimmigrant aliens*
 60410 *Students in classes for adults*

GOVERNMENT CODE

6253 *Request for copy; fee*

CALIFORNIA CONSTITUTION

Article 9, Section 5 Common school system

CODE OF REGULATIONS, TITLE 5

350 *Fees not permitted*

4622-4687 *Uniform Complaint Procedures*

UNITED STATES CODE, TITLE 8

1184 *Foreign students*

COURT DECISIONS

Driving School Assn of California v. San Mateo Union High School District (1993) 11 Cal. App. 4th 1513

Arcadia Unified School District v. State Department of Education (1992) 2 Cal 4th 251

Steffes v. California Interscholastic Federation (1986) 176 Cal. App. 3d 739

Hartzell v. Connell (1984) 35 Cal. 3d 899

CTA v. Glendale SD Board of Education (1980) 109 Cal. App. 3d 738, 746-748

Management Resources: (see next page)

(Ref. F 1.3)

FEES AND CHARGES (continued)

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION MANAGEMENT ADVISORIES

Pupil Fees, Deposits, and Other Charges: Cap and Gown for High School Graduation Ceremony, addendum to Fiscal Management Advisory 12-02, October 4, 2013

Fees, Deposits and Other Charges, Fiscal Management Advisory 12-02, April 24, 2013 Fiscal Management Advisory 97-02: Fee, Deposits and Other Charges

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

Policy
adopted: June 9, 1999
revised: April 10, 2013
revised: September 9, 2015
revised:

RIALTO UNIFIED SCHOOL DISTRICT
Rialto, California

Submitted and Reviewed by: Mohammad Z. Islam
Presented for Board Action: Cuauhtémoc Avila, Ed.D.

(Ref. F 1.4)



RIALTO UNIFIED SCHOOL DISTRICT

Business and Noninstructional Operations

BP 3350(a)

TRAVEL EXPENSES

The Board of Education recognizes that District employees may incur expenses in the course of performing their assigned duties and responsibilities. To ensure the prudent use of public funds, the Superintendent or designee shall establish rules to keep such expenses to a minimum while affording employees a reasonable level of safety and convenience.

(cf. 9250 - Remuneration, Reimbursement and Other Benefits)

The Board shall authorize payment for actual and necessary expenses, including travel, incurred by any employee performing authorized services for the District, whether within or outside District boundaries.

The Superintendent or designee shall establish procedures for the approval of travel requests and the submission and verification of expense claims. He/she also shall establish reimbursement rates in accordance with law and Board policy.

An employee shall obtain approval from the Superintendent or designee prior to traveling, **through the submission and approval of a Travel Request (TRV)**. The Superintendent or designee may approve travel requests in accordance with the adopted budget and upon determining that the travel is authorized or assigned by the employee's supervisor, is necessary to attend a conference or other staff development opportunity ~~that will~~ to enhance employee performance, and/or is otherwise necessary to the performance of the employee's duties. Travel expenses not previously budgeted may be approved on a case-by-case basis by the Superintendent or designee if he/she determines that the travel is essential and that resources may be obtained or redirected for this purpose.

(cf. 3100 - Budget)

(cf. 3110 - Transfer of Funds)

(cf. 4131 - Staff Development)

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

All out-of-state travel for which reimbursement will be claimed shall be approved in advance by the Superintendent, and all out-of-state travel for the Superintendent shall be approved in advance by the Board president or designee.

(Ref. F 2.1)

TRAVEL EXPENSES (continued)

Reimbursable travel expenses may include, but are not limited to, costs of transportation, parking fees, bridge or road tolls, lodging when District business reasonably requires an overnight stay, registration fees for seminars and conferences, telephone and other communication expenses incurred on District business, and other necessary incidental expenses.

The District shall not reimburse personal travel expenses including, but not limited to, tips or gratuities, alcohol, entertainment, laundry, expenses of any family member who is accompanying the employee on District-related business, personal use of an automobile, and personal losses or traffic violation fees incurred while on District business.

~~Except as otherwise provided,~~ Reimbursement of travel expenses shall be based on actual expenses as documented by receipts.

Authorized employees shall be reimbursed for the use of their own private vehicles in the performance of assigned duties, on either a mileage or monthly basis as determined by the Superintendent or designee. **Employees receiving a fixed mileage stipend do not receive reimbursement of mileage, unless traveling 50 miles or more one way.** (Education Code 44033)

The mileage allowance provided by the District for employees' use of their private vehicles shall be equal to the rate established by the Internal Revenue Service.

Vehicles should be shared whenever possible to minimize travel costs. No employee shall be entitled to reimbursement for automobile travel when he/she is transported free of charge or by another employee who is entitled to the expense reimbursement.

Meal costs shall be ~~reimbursed based on documented actual expenses within the maximum amounts established by the Superintendent or designee and~~ **paid by a meal allowance per diem** based on the time of day that travel for District business begins and ends.

Any expense that exceeds the maximum rate of reimbursement established by the District shall be reimbursed only with the approval of the Superintendent or designee.

All expense reimbursement claims shall be submitted ~~on a District form,~~ **using the Travel Request System (TRV)**, within 10 ~~working calendar~~ days following return from travel ~~when possible.~~ The form TRV shall be ~~accompanied by receipts and any explanation necessary to document that the expenses meet District criteria for reimbursement~~ **signed by the attendee, and accompanied by a brochure/pamphlet/email or other documentation**

(Ref. F 2.2)

TRAVEL EXPENSES (continued)

stating dates, times, and address of the event. Furthermore, if documentation is not received in Fiscal Services within 90 calendar days of the last day of travel, the employee will not be reimbursed.

~~The Superintendent or designee shall approve expense claims only upon verifying that all necessary documentation is provided and that all expenses are appropriate and related to District business. If an expense claim is disallowed due to lack of documentation or inappropriate expenses, the employee may be personally responsible for any improper costs incurred.~~

When approved by the Superintendent or designee, an employee may be issued a District credit card for use while on authorized District business. Receipts documenting the expenses incurred on a District credit card shall be submitted promptly following return from travel. Under no circumstances shall personal expenses be charged on a District credit cards, even if the employee intends to subsequently reimburse the District for the personal charges.

*Legal Reference:*EDUCATION CODE

- 42634 Itemization of expenses
- 44016 Travel expense to employment interview
- 44032 Travel expenses ~~payment~~
- 44033 Automobile allowance
- 44802 Student teacher's travel expense

*Management Resources:*INTERNAL REVENUE SERVICE PUBLICATIONS

Per Diem Rates (For Travel Within the Continental United States), Publication 1542

WEB SITES

Internal Revenue Service: <http://www.irs.gov>

U.S. General Services Administration, Per Diem Rates: <http://www.gsa.gov/perdiem>

Policy

adopted: June 9, 1999
revised: February 26, 2014
revised:

RIALTO UNIFIED SCHOOL DISTRICT
Rialto, California

Submitted and Reviewed by: Mohammad Z. Islam
Presented for Board Action: Cuauhtémoc Avila, Ed.D.



RIALTO UNIFIED SCHOOL DISTRICT

All Personnel

BP 4127(a)
4227
4327

TEMPORARY ATHLETIC TEAM COACHES

The Board of Education desires to employ highly qualified coaches for the District's sports and interscholastic athletic programs in order to enhance the knowledge, skills, motivation, and safety of student athletes.

(cf. 6142.7 - Physical Education and Activity)
(cf. 6145.2 - Athletic Competition)

The Superintendent or designee may ~~employ~~ hire a certificated or noncertificated employee, other than a substitute employee, to supervise or instruct interscholastic athletic activities as a temporary employee in a limited assignment capacity. (5 CCR 5590)

(cf. 4121 - Temporary/Substitute Personnel)

When hiring a person to fill a position as a temporary athletic team coach, the position shall first be made available to qualified certificated teachers currently employed by the District. (Education Code 44919)

All coaches shall be subject to Board policies, administrative regulations, and California Interscholastic Federation (CIF) bylaws and codes of ethical conduct.

(cf. 4118 - Suspension/Disciplinary Action)
(cf. 4218 - Dismissal/Suspension/Disciplinary Action)
(cf. 5131.1 - Bus Conduct)
(cf. 5131.63 - Steroids)
(cf. 5141.1 Child Abuse Prevention and Reporting)

Noncertificated coaches shall have no authority to ~~give~~ assign grades to students. (5 CCR 5591)

(cf. 5121 - Grades/Evaluation of Student Achievement)

TEMPORARY ATHLETIC TEAM COACHES (continued)

Qualifications and Training

The Superintendent or designee shall establish qualification criteria for all athletic coaches in accordance with law and District standards. These criteria shall ensure that coaches possess an appropriate level of competence, knowledge, and skill.

Any noncertificated employee or volunteer who works with students in a district-sponsored interscholastic athletic program shall, prior to beginning his/her duties, obtain a Department of Justice and Federal Bureau of Investigation criminal background check clearance through the District. (Education Code 49024)

~~An individual who possesses a current Activity Supervisor Clearance Certificate from the Commission on Teacher Credentialing, issued prior to July 9, 2010, shall have satisfied District requirements for the criminal background check. (Education Code 49024)~~

(cf. 1240 Volunteer Assistance)

(cf. 4112.5/4212.5/4312.5 - Criminal Record Check)

~~*(cf. 4112.62/4212.62/4312.62 - Maintenance of Criminal Offender Records)*~~

Following the selection of a temporary athletic team coach, the Superintendent or designee shall certify to the Board, at the next regular Board meeting or within 30 days, whichever is sooner, that the coach meets the qualifications and competencies required by 5 CCR 5593. By April 1 of each year, the Board shall certify to the State Board of Education that the provisions of 5 CCR 5593 have been met. (5 CCR 5594)

In addition, the Superintendent or designee shall regularly report to the Board regarding the extent to which the district's coaches have completed the trainings required by law, including those required pursuant to Education Code 33479.6 and 49032, and by district policy.

Legal Reference:

EDUCATION CODE

35179-35179.7 Interscholastic athletics

33479-33479.9 The Eric Parades Sudden Cardiac Arrest Prevention Act

44010 Sex offense

44011 Controlled substance offense

44332-44332.5 Temporary certificates

44424 Conviction of a crime

44808 Liability when students are not on school property

Legal Reference continued: (see next page)

(Ref. F 3.2)

TEMPORARY ATHLETIC TEAM COACHES (continued)

Legal Reference continued:

- 44916 *Written statement indicating employment status*
- 44919 *Classification of temporary employees*
- 45125.01 *Interagency agreements for criminal record information*
- 45347 *Instructional aides subject to requirements for classified staff*
- 45349 *Use of volunteers to supervise or instruct students*
- 49024 *Activity Supervisor Clearance Certificate*
- 49030-39033 *Performance-enhancing substances*
- 49406 *Examination for tuberculosis*
- CODE OF REGULATIONS, TITLE 5
- 5531 *Supervision of extracurricular activities of pupils*
- 5590-5596 *Duties of temporary athletic team coaches*
- COURT DECISIONS
- Neily v. Manhattan Beach Unified School District, (2011) 192 Cal. App. 4th 187*
- Kavanaugh v. West Sonoma County Union High School District, (2003) 29 Cal. 4th 911*
- CTA v. Rialto Unified School District, (1997) 14 Cal. 4th 627*
- San Jose Teachers Association, CTA, NEA v. Barozzi, (1991) 230 Cal. App. 3d 1376*

Management Resources:

- CSBA PUBLICATIONS
- Steroids and Students: What Boards Need to Know, Policy Brief, July 2005*
- A School Board Member's Guide to CIF and Interscholastic Sports, 1997*
- CALIFORNIA INTERSCHOLASTIC FEDERATION PUBLICATIONS
- California Interscholastic Federation Constitution and Bylaws*
- Pursuing Victory with Honor, 1999*
- California Interscholastic Federation Constitution and Bylaws*
- COMMISSION ON TEACHER CREDENTIALING CODED CORRESPONDENCE
- 10-11 Information on Assembly Bill 346 Concerning the Activity Supervisor Clearance Certificate (SCC), July 20, 2010*
- WEB SITES
- CSBA: <http://www.csba.org>
- California Athletic Trainers' Association: <http://www.ca-at.org>
- California Department of Education: <http://www.cde.ca.gov>
- California Interscholastic Federation: <http://www.cifstate.org>
- Commission on Teacher Credentialing: <http://ctc.ca.gov>
- National Athletic Trainers' Association: <http://www.nata.org>

Policy
 adopted: August 11, 1999
 revised: July 26, 2006
 revised: August 21, 2011
 revised:

RIALTO UNIFIED SCHOOL DISTRICT
 Rialto, California

Submitted and Reviewed by: Rhea McIver Gibbs and Rhonda Kramer
Presented for Board Action: Cuahtémoc Avila, Ed.D.



RIALTO UNIFIED SCHOOL DISTRICT

Administrative and Supervisory Personnel

BP 4312.1(a)

CONTRACTS

The Board of Education recognizes the importance of **employing** qualified and competent individuals to lead/**manage** District programs and to assist the Superintendent in coordinating efforts to achieve District goals and objectives. To that end, the Board may fill certificated administrative and supervisory positions and classified senior management positions on a contract basis.

(cf. 0000 - Vision)

(cf. 2121 - Superintendent's Contract)

(cf. 4111/4211/4311 - Recruitment and Selection)

(cf. 4300 - Administrative and Supervisory Personnel)

(cf. 4313.2 - Demotion/Reassignment)

(cf. 4314 - Transfers)

The Board may offer a continuing contract of up to four years to any deputy, associate, or assistant superintendent; any certificated employee holding a position requiring a supervision or administrative credential; or any senior manager of the classified service. (Education Code 35031, 44929.20)

Prior to entering into any such contract, the Board and Superintendent shall consider the financial impact of the contract on the district. The proposed contract shall also be reviewed by legal counsel to ensure that all legally required provisions are included in the contract and to address any potentially adverse obligations ~~to~~ for the district.

(cf. 3460 - Financial Reports and Accountability)

The Board ~~shall~~ **may** deliberate in the closed session of a regular meeting about the terms of an employment contract for a deputy, associate, or assistant Superintendent; other certificated employee holding a position requiring a supervision or administration credential; or a senior manager of the classified service. **Discussions regarding salary, salary schedule, or other compensation may occur in the closed session of a regular meeting only between the Board and its designated representative(s), as permitted under Government Code 54957.6 (the "labor exception") for the purpose of reviewing the Board's position and/or instructing the designated representative(s) prior to or during bona fide negotiations with the employee. Such deliberations shall not be held during a special meeting.** (Government Code 54956, 54957, 54957.6)

(Ref. F 4.1)

CONTRACTS (continued)

(cf. 9320 - Meetings and Notices)
(cf. 9321 - Closed Session Purposes and Agendas)
(cf. 9321.1 - Closed Session Actions and Reports)

~~Any such employment contracts shall be ratified by the Board.~~ **The Board shall take final action on an employment contract during an open session of a regularly scheduled Board meeting, and that action shall be and reflected in the Board's minutes. Copies of the contracts shall be available to the public upon request. (Education Code 35031; At that meeting, prior to taking action, the Board shall orally report a summary of the recommendation for the final action on salary or compensation in the form of fringe benefits. (Government Code 3511.1, 53262, 54953) Government Code 53262)**

Copies of any contract and other public records created or received in the process of developing the recommendation related to the salary, benefits, and other compensation shall be available to the public upon request. (Government Code 53262, 54953)

(cf. 1340 - Access to District Records)
(cf. 9322 - Agenda/Meeting Materials)
(cf. 9324 Minutes and Recordings)

Extension of Contract/~~and~~ Reemployment

A contract shall be extended only by Board action and subsequent to a satisfactory evaluation of the employee's performance. No employment contract shall include a provision for automatic renewal of the contract.

(cf. 4315 - Evaluation/Supervision)

During the term of the contract and with consent of the employee **involved**, the Board may reelect or reemploy the employee starting on the next succeeding first day of July; **and based on terms and conditions mutually agreed upon by the Board and the employee.** (Education Code 35031)

If the Board decides not to reelect or reemploy a deputy, associate, or assistant superintendent or a senior manager of the classified service upon the expiration of his/her term, it shall notify the employee in writing 45 days prior to the expiration of the term of the contract. (Education Code 35031)

(cf. 4112.9/4212.9/4312.9 - Employee Notifications)

CONTRACTS (continued)

Termination of Contract

The Board may terminate an employment contract prior to its expiration date in accordance with the conditions and process specified in the contract.

Every employment contracts shall include a provision specifying the legal maximum cash settlement that the employee may receive in the event that the ~~contract is terminated Board~~ finds it necessary to terminate the contract prior to its expiration date. (Government Code 53260)

(cf. 4117.5/4217.5/4317.5 - Termination Agreements)

In addition, all employment contracts shall include a provision that, if the employee is convicted of a crime involving an abuse of his/her office or position, he/she shall fully reimburse the District for payments he/she receives as paid leave salary pending investigation or as cash settlement upon his/her termination and for any funds expended by the District in his/her criminal legal defense. (Government Code 53243-53243.4, 53260)

Legal Reference:

EDUCATION CODE

35030 Title of deputy, associate or assistant superintendent for certain positions

35031 Term of employment

44842 Automatic declining of employment

44843 Notice of employment (to county superintendent)

44929.20 Continuing contract

44951 Continuation in position unless notified

GOVERNMENT CODE

3511.1-3511.2 Local agency executives

53243-53243.4 Abuse of office

53260-53264 Employment contracts

54953 Oral summary of recommended salary and benefits of district executive

54954 Time and place of regular meetings

54656 Brown Act - Open meeting laws; special meetings

54957 Closed session, personnel matters

ATTORNEY GENERAL OPINIONS

57 Ops. Cal. Atty. Gen. 209 (1974)

Management Resources: (see next page)

CONTRACTS (continued)

Management Resources:

CSBA PUBLICATIONS

Maximizing School Board Governance: The Board's Relationship to District Staff, 2007

ATTORNEY GENERAL PUBLICATIONS

The Brown Act: Open Meetings for Local Legislative Bodies, 2003

WEB SITES

CSBA: <http://www.csba.org>

Association of California School Administrators: <http://www.acsa.org>

California Office of the Attorney General: <https://oag.ca.gov>

Policy
adopted: July 14, 1999
revised: August 27, 2008
revised: January 7, 2015
revised:

RIALTO UNIFIED SCHOOL DISTRICT
Rialto, California

Submitted and Reviewed by: Rhea McIver Gibbs and Rhonda Kramer
Presented for Board Action: Cauhtémoc Avila, Ed.D.

(Ref. F 4.4)

G INSTRUCTION CONSENT

G. INSTRUCTION CONSENT ITEMS

NONE

DONATIONS

August 23, 2017

| <u>Name of Donors</u> | <u>Location/Description</u> | <u>Amount</u> |
|---------------------------|---|---------------|
| <u>MONETARY DONATIONS</u> | | |
| The Way Bible Fellowship | Kordyak Elementary/ Principal's Donation Account | \$ 100.00 |

NON-MONETARY DONATIONS

| | |
|--|---|
| R3 Church of Fontana/ Pastor Dr. Troy Johnson | Hughbanks Elementary/ 25 Back Packs with School Supplies |
|--|---|

It is recommended that the Board of Education accept the listed donations from The Way Bible Fellowship and R3 Church of Fontana/Pastor Dr. Troy Johnson, and request that a letter of appreciation be sent to the donors.

| | |
|--------------------------------------|-----------|
| District Summary | |
| Monetary Donations – August 23, 2017 | \$ 100.00 |
| Donations – Fiscal Year-To-Date | \$ 862.42 |

Submitted by: Mohammad Z. Islam

Reviewed by and Presented for Board Action: Cuauhtémoc Avila, Ed.D.

(Ref. H 2.1)

**APPROVAL TO PURCHASE FLEET
VEHICLES FOR FISCAL YEAR 2017-2018**

August 23, 2017

Pursuant to Public Contract Code 20118, authorization of the Board of Education is required to purchase from the following California Multiple Award Schedule Contract. The following contract will allow the District to purchase fleet vehicles for the Fiscal Year 2017-2018 without going out to formal bid; thereby, taking advantage of the same terms and conditions of the contract and their competitive pricing structure. The contract is valid until February 21, 2018.

California Multiple Award Schedule
(CMAS)

Contract # 1-16-23-20A
Downtown Ford Sales
Purchase of Fleet Vehicles

It is recommended that the Board of Education approve the use of the California Multiple Award Schedule (CMAS) Contract #1-16-23-20A for Fiscal Year 2017-2018, pursuant to Public Contract Code 20118, to be paid from the General Fund.

Submitted by: Daniel Distrola

Reviewed by: Mohammad Z. Islam

Presented for Board Action: Cuauhtémoc Avila, Ed.D.

(Ref H 3.1)

**SIGNATURE AUTHORIZATION FOR
STATE/COUNTY DOCUMENTS**

August 23, 2017

In order to comply with Education Code Sections 35161, 35250, and 72600, it is necessary to have Board approval of District individuals authorized to sign State/County documents and/or to approve San Bernardino County Superintendent of School documents.

Signature authorization of Fausat Rahman-Davies, Assistant Director of Nutrition Services, is requested to have authorization to electronically approve commercial warrants for the Cafeteria Fund (Fund 13) effective August 24, 2017, until revoked.

It is recommended that the Board of Education approve the authorization of Fausat Rahman-Davies, Assistant Director of Nutrition Services, to electronically approve commercial warrants for the Cafeteria Fund (Fund 13), effective August 24, 2017.

Submitted by: Diane Romo

Reviewed by: Mohammad Z. Islam

Presented for Board Action: Cuauhtémoc Avila, Ed.D.

(Ref. H 4.1)

**AMENDMENT NO. 1
TWINING CONSULTING, INC.**

August 23, 2017

On December 7, 2016, the Board of Education approved an agreement with Twining Consulting, Inc. as the engineering firm to provide testing and inspection services for Eisenhower High School Stadium and the Performing Arts Theater project. The original approved contract amount was not-to-exceed \$61,759.00 for the project.

The scope, timeline, and cost of the Stadium project for testing lab services has increased due to (1) moisture issues from heavy rain during construction, (2) extensive grading of the stadium structure to dry soil, and (3) inspection of all steel plates in the shop required by the Division of the State Architect (DSA) field engineer. The proposed fee for the additional services is \$12,371.00, increasing the total cost not-to-exceed \$74,130.00.

It is recommended that the Board of Education approve Amendment No. 1 with Twining Consulting, Inc. for additional testing and inspection services required for the Eisenhower High School Stadium project for an additional fee not-to-exceed \$12,371.00 and a total cost not-to-exceed \$74,130.00, to be paid from Fund 21, Measure Y, Series "C", General Obligation Bond Funds.

Submitted by: Iris Chu

Reviewed by: Mohammad Z. Islam

Presented for Board Action: Cuauhtémoc Avila, Ed.D.

(Ref. H 5.1)

**AGREEMENT WITH
INLAND VALLEY RECOVERY SERVICES**

August 23, 2017

Child Welfare and Attendance requests the Board of Education approve an agreement with Inland Valley Recovery Services to provide classes on truancy intervention and school attendance.

The truancy classes will be held at Carter High School, Eisenhower High School, and Rialto High School on assigned Saturdays. Students will attend these classes who are referred from the Student Attendance Review Board (SARB) or school site.

It is recommended that the Board of Education approve an agreement with Inland Valley Recovery Services to provide classes on truancy intervention and school attendance, effective September 1, 2017 through May 31, 2018, at no cost to the District.

Submitted by: Leonard Buckner

Reviewed by: Kelly Bruce

Presented for Board Action: Cuauhtémoc Avila, Ed.D.

(Ref. H 6.1)

**AGREEMENT WITH
ALLIANT UNIVERSITY**

August 23, 2017

Personnel Services requests the Board of Education ratify an agreement with Alliant University to provide fieldwork, education and training for University student teachers and intern teachers. University students enrolled in the programs at Alliant University will gain experience with mentors from Rialto Unified School District in their specialized fields.

This agreement will offer an opportunity for university students enrolled in these programs at Alliant University to gain experience and to further their education toward becoming effective future teachers with guidance from experienced mentors.

It is recommended that the Board of Education ratify an agreement with Alliant University for mentoring opportunities for university students in their respective programs, effective August 1, 2017 through July 31, 2020, at no cost to the District.

Submitted by: Rhonda Kramer and Rhea McIver-Gibbs

Reviewed by: Mohammad Z. Islam

Presented for Board Action: Cuauhtémoc Avila, Ed.D.

(Ref. H 7.1)

**AGREEMENT WITH
AZUSA PACIFIC UNIVERSITY**

August 23, 2017

Personnel Services requests the Board of Education ratify an agreement with Azusa Pacific University to provide fieldwork, education and training for university student counselors, student Psychologists, student teachers and intern teachers. University students enrolled in the programs at Azusa Pacific University will gain experience with mentors from Rialto Unified School District in their specialized fields.

This agreement will offer an opportunity for university students enrolled in these programs at Azusa Pacific University to gain experience and to further their education toward becoming effective future teachers with guidance from experienced mentors.

It is recommended that the Board of Education ratify an agreement with Azusa Pacific University for mentoring opportunities for university students in their respective programs, effective August 1, 2017 through July 31, 2020, at no cost to the District.

Submitted by: Rhonda Kramer and Rhea McIver-Gibbs

Reviewed by: Mohammad Z. Islam

Presented for Board Action: Cuauhtémoc Avila, Ed.D.

(Ref. H 8.1)

**AGREEMENT WITH
LOMA LINDA UNIVERSITY**

August 23, 2017

Personnel Services requests the Board of Education approve an agreement with Loma Linda University to provide fieldwork, education and training for university student nurses. University students enrolled in the programs at Loma Linda University will gain experience with mentors from Rialto Unified School District in their specialized fields.

This agreement will offer an opportunity for university students enrolled in these programs at Loma Linda University to gain experience and to further their education toward becoming effective future nurses with guidance from experienced mentors.

It is recommended that the Board of Education approve an agreement with Loma Linda University for mentoring opportunities for university students in their respective programs, effective September 1, 2017 through August 31, 2020, at no cost to the District.

Submitted by: Rhonda Kramer and Rhea McIver-Gibbs
Reviewed by: Mohammad Z. Islam
Presented for Board Action: Cuauhtémoc Avila, Ed.D.

(Ref. H 9.1)

**AGREEMENT WITH
LOYOLA MARYMOUNT UNIVERSITY**

August 23, 2017

Personnel Services requests the Board of Education approve an agreement with Loyola Marymount University to provide fieldwork, education and training for university student teachers and intern teachers. University students enrolled in the programs at Loyola Marymount University will gain experience with mentors from Rialto Unified School District in their specialized fields.

This agreement will offer an opportunity for university students enrolled in these programs at Loyola Marymount University to gain experience and to further their education toward becoming effective future teachers with guidance from experienced mentors.

It is recommended that the Board of Education approve an agreement with Loyola Marymount University for mentoring opportunities for university students in their respective programs, effective September 1, 2017, through August 31, 2020, at no cost to the District.

Submitted by: Rhonda Kramer and Rhea McIver-Gibbs
Reviewed by: Mohammad Z. Islam
Presented for Board Action: Cuauhtémoc Avila, Ed.D.

(Ref. H 10.1)

AGREEMENT WITH NATIONAL UNIVERSITY

August 23, 2017

Personnel Services requests the Board of Education ratify an agreement with National University to provide fieldwork, education and training for university student teachers and intern teachers. University students enrolled in the programs at National University will gain experience with mentors from Rialto Unified School District in their specialized fields.

This agreement will offer an opportunity for university students enrolled in these programs at National University to gain experience and to further their education toward becoming effective future teachers with guidance from experienced mentors.

It is recommended that the Board of Education ratify an agreement with National University for mentoring opportunities for university students in their respective programs, effective August 1, 2017 through August 1, 2020, at no cost to the District.

Submitted by: Rhonda Kramer and Rhea McIver-Gibbs

Reviewed by: Mohammad Z. Islam

Presented for Board Action: Cuauhtémoc Avila, Ed.D.

(Ref. H 11.1)

**AGREEMENT WITH
THE BRIGHTEST STAR, INC.**

August 23, 2017

Student Services requests the Board of Education approve an agreement with The Brightest Star, Inc. The Brightest Star, Inc. provides specialized and intensive support for students to promote pro-social skills, character building and academic empowerment. As required by the California Local Control Accountability Plan (LCAP), these supports will aim to improve the educational outcomes of struggling at-risk and foster youth. In addition, the program is designed to include trainings, workshops and technical services and support to teachers, parents, and caretakers.

The Brightest Star, Inc. will provide specialized Tier II support for RUSD students at Werner Elementary School. Utilizing the Social and Emotional Learning Model (SEL), the focus will be to support the identified students with self-management, social awareness, and relationship skills.

It is recommended that the Board of Education approve an agreement with The Brightest Star, Inc. to provide Tier II level support for twenty-five (25) students at Werner Elementary to promote pro-social skills, character building and academic empowerment, effective September 1, 2017 through May 30, 2018, at a total cost not-to-exceed \$35,000.00, to be paid from the General Fund.

Submitted by: Angela Brantley

Reviewed by: Kelly Bruce

Presented for Board Action: Cuauhtémoc Avila, Ed.D.

(Ref. H 12.1)

**AGREEMENT WITH
ORANGE COUNTY DEPARTMENT OF EDUCATION**

August 23, 2017

Student Services requests the Board of Education ratify an agreement with Orange County Department of Education to accept the Scaling Up Multi-Tiered System of Support Statewide (SUMS) Grant.

The grant will provide funds to implement an integrated multi-tiered system of standards-based instruction, intervention, mental health, and academic behavioral support aligned with accessible instruction and curriculum using the principles of universal design learning established in the state curriculum frameworks and Local Control Accountability Plans (LCAP) which are required to demonstrate how the services provided for low income pupils, foster youth, and English learners are increased or improved for students. The amount of the grant is \$25,000.00 for a period of three (3) years beginning May 1, 2017 through June 30, 2020.

It is recommended that the Board of Education ratify an agreement with Orange County Department of Education to accept the Scaling Up Multi-Tiered System of Support Statewide (SUMS) Grant to provide for a multi-tiered system of standards-based instruction, intervention, and mental health support, effective May 1, 2017 through June 30, 2020, in the amount of \$25,000.00.

Submitted by: Angela Brantley
Reviewed by: Kelly Bruce
Presented for Board Action: Cuauhtémoc Avila, Ed.D.

(Ref. H 13.1)

**AGREEMENT WITH
SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**

August 23, 2017

Education Services requests the Board of Education approve an agreement with San Bernardino Community College District, Valley College Campus. The agreement would establish a college level course, Economics (Econ 201), which is a three (3) unit college course for students from our three (3) comprehensive high schools (Carter, Eisenhower and Rialto High Schools), for our current qualified 12th graders for the 1st semester of the 2017-2018 school year at the Cesar Chavez and Dolores Huerta Center for Education.

San Bernardino Valley College will provide one (1) qualified college instructor for the course, to be offered as an after school class, one (1) day a week. Twenty-nine (29) students will be attending to take the course.

The cost to offer the course (contract cost) is \$15,158.88; textbook costs are estimated at \$40.00 per student for an additional cost of \$1,160.00 totaling \$16,318.88. Fieldtrip expenses for students to visit Valley College and take the Accuplacer Test are estimated to be an additional \$3,000.00 for a total cost of \$19,318.88.

Students enrolled in this course will then be able to use the transferable credit from this class at any University of California and California State University.

It is recommended that the Board of Education approve an agreement with San Bernardino Community College District, Valley Campus College, to establish a college level Economics (Econ 201) course and provide textbooks to high school students from Carter, Eisenhower, and Rialto High Schools, effective September 5, 2017 through December 15, 2017, at an estimated cost not-to-exceed \$19,318.88, to be paid from the General Fund. This term may be extended for an additional period by written agreement between the two parties for a total period not-to-exceed one (1) year.

Submitted by: Edward D'Souza, Ph.D.

Reviewed by: Kelly Bruce

Presented for Board Action: Cuauhtémoc Avila, Ed.D.

(Ref. H 14.1)

**THE UNITED COLLEGE ACTION NETWORK, INC.
U-CAN GO TO COLLEGE**

August 23, 2017

Education Services requests the Board of Education approve the planning, management and production services of The United College Action Network, Inc. (U-CAN) to bring U-CAN's 18th Annual Historically Black Colleges and Universities Recruitment Fair (AHBCURF) for all seniors at high schools in the Rialto Unified School District for the 2017-2018 school year. Fontana Unified School District will host the college recruitment fair this year in partnership with Rialto Unified School District on September 21, 2017, at A.B. Miller High School in Fontana.

The purpose of U-CAN's college recruitment fair is to expose RUSD students, parents and educators to the rich history, culture and excellent educational opportunities offered by U-CAN's Historically Black Colleges and Universities (HBCU) partners. The fair brings admissions officers and recruiters from over 30 HBCUs to the District for the expressed purpose of recruiting area students to attend four-year colleges and universities. The HBCU representatives will discuss the culture, cost, financial aid and key degrees and programs offered by their institutions and the reasons HBCUs are good choices for *all students* including economically and culturally disadvantaged students, especially those who may be at risk of dropping out of high school and others who may not pursue enrollment at a four-year college or university at all because of the high cost of attending college in California. U-CAN's college recruitment fair will allow qualified students opportunities to receive on-the-spot college admissions and scholarship commitments, fee waivers, and other incentives upon meeting certain admissions requirements.

The cost of this event is \$15,000.00 to be divided between Rialto and Fontana Unified School Districts, along with transportation costs to bring students from our three high schools to participate in this college event. This event will benefit Rialto's students immensely and create an environment that fosters "being college and career ready" that is essential for all our students.

It is recommended that the Board of Education approve the planning, management and production services of The United College Action Network, Inc. (U-CAN) to bring U-CAN's 18th Annual Historically Black Colleges and Universities Recruitment Fair for all seniors at high schools in Rialto Unified School District for the 2017-2018 school year. The total cost of this event, including transportation costs, is a total of \$9,000.00, to be paid from the General Fund.

Submitted by: Edward D'Souza, Ph.D.

Reviewed by: Kelly Bruce

Presented for Board Action: Cuauhtémoc Avila, Ed.D.

(Ref. H 15.1)

CAL-CARD

August 23, 2017

At its meeting on January 25, 2012, the Board of Education approved participation in the CAL-Card Program.

The CAL-Card is a "no cost" program and is designed for accounts to be paid in full each invoice/billing period. The CAL-Card can be used to procure commodities and services, provided that the purchase is within the authorized CAL-Card dollar limit. The purchase must be in accordance with the authorized dollar limits, State laws, rules and Purchasing Authority guidelines, all applicable policies and procedures, specific contract term or specific agency guidelines and requirements. Cash advances and other high risk or cash-related Merchant Category Codes are excluded from the CAL-Card Program. Transaction detail reports are available to the Program Administrator to assist with internal controls, accountability, and auditing purposes.

It is recommended that the Board of Education approve an additional CAL-Card with a credit limit of \$10,000.00 to be issued to Mr. Kelly Bruce, Lead Innovation Agent, Education Services.

Submitted by: Diane Romo

Reviewed by: Mohammad Z. Islam

Presented for Board Action: Cuauhtémoc Avila, Ed.D.

(Ref. H 16.1)

1 FACILITIES PLANNING CONSENT

**NOTICE OF COMPLETION
IVL CONTRACTORS, INC.**

August 23, 2017

Representatives from the Facilities Planning, Maintenance & Operations Departments, and the Architect of Record completed the final walk-through of the work completed by IVL Contractors, Inc. for all work required in connection with Jehue Middle School Path of Travel Compliance project, Bid No. 16-17-015.

The Notice of Completion, when filed with the County Recorder, will begin a thirty-five (35) day period for Stop Notice filing after which our final payment to the contractor may be released.

It is recommended that the Board of Education accept the work completed before August 7, 2017, by IVL Contractors, Inc. for all work required in connection with the Jehue Middle School Path of Travel Compliance project, Bid No. 16-17-015, and authorize District personnel to file a Notice of Completion with the San Bernardino County Recorder.

Submitted by: Iris Chu

Reviewed by: Mohammad Z. Islam

Presented for Board Action: Cuauhtémoc Avila, Ed.D.

(Ref. I 1.1)

J PERSONNEL SERVICES CONSENT

PERSONNEL REPORT NO. 1178
CLASSIFIED EXEMPT EMPLOYEES
August 23, 2017

BACKGROUND/CRIMINAL HISTORY CHECKS HAVE BEEN COMPLETED, AS PER LAW, ON ALL INDIVIDUALS RECOMMENDED FOR EMPLOYMENT.

SUBSTITUTE NOON DUTY AIDES

| | | | |
|-------------------------|-------------------------|------------|------------------|
| Carrillo, Lucia | Jehue Middle School | 08/09/2017 | \$10.50 per hour |
| Mendoza De Leon, Silvia | Henry Elementary School | 08/14/2014 | \$10.50 per hour |

NOON DUTY AIDE

| | | | |
|------------------|------------------------------|------------|------------------|
| Aguayo, Alba | Fitzgerald Elementary School | 08/07/2017 | \$10.50 per hour |
| Aguilar, Martha | Casey Elementary School | 08/07/2017 | \$10.50 per hour |
| Leyva, Luz Maria | Preston Elementary School | 08/15/2017 | \$10.50 per hour |

Submitted and Reviewed By: Rhea McIver Gibbs and Rhonda Kramer
Presented for Board Action: Cuauhtémoc Avila, Ed.D.

(Ref. J 1.1)

PERSONNEL REPORT NO. 1178
 CLASSIFIED EMPLOYEES
 August 23, 2017

EMPLOYMENT

| | | | | |
|--|---|------------|------|---|
| Aldaco, Maria (Repl. L. Schmit) | Purchasing Assistant Purchasing Services | 08/24/2017 | 37-1 | \$ 20.63 per hour (8 hours, 12 moths) |
| Baez, Jazmine (Repl. L. Roche) | Instructional Assistant II – SE (RSP/SDC) Jehue Middle School | 08/04/2017 | 26-1 | \$15.65 per hour (3 hours, 203 days) |
| Benic-Kluge, Shilo (Repl. R. Gomez) | Instructional Assistant II – SE (RSP/SDC) Bemis Elementary School | 08/04/2017 | 26-1 | \$15.65 per hour (3 hours, 203 days) |
| Breaux, Kenneth (Repl. M. Stegner) | Instructional Assistant II – SE (RSP/SDC) Kucera Middle School | 08/11/2017 | 26-1 | \$15.65 per hour (3 hours, 203 days) |
| Carbajal-Gomez, Brayn (Repl. C. Cerda) | Instructional Assistant II – SE (RSP/SDC) Casey Elementary School | 08/11/2017 | 26-1 | \$15.65 per hour (3 hours, 203 days) |
| Felix, Liza (Repl. P. Pedregon) | Instructional Assistant II – SE (RSP/SDC) Carter High School | 08/04/2017 | 26-1 | \$15.65 per hour (3.5 hours, 203 days) |
| Georgie Miguel (Repl. G. Herrerra) | Instructional Assistant II – SE (RSP/SDC) Dunn Elementary School | 08/04/2017 | 26-1 | \$15.65 per hour (3 hours, 203 days) |
| Jenks, Asia (Repl. C. Phillips) | Instructional Assistant II – SE (RSP/SDC) Eisenhower High School | 08/04/2017 | 26-1 | \$15.65 per hour (3 hours, 203 days) |
| Minjares, Stephanie (Repl. N. Anderson) | Child Development Instructional Assistant Morgan Preschool | 08/03/2017 | 26-1 | \$15.65 per hour (3.5 hours, 203 days) |
| Navarrete, Alyssa (Repl. E. Feurtado) | Instructional Assistant II – SE (RSP/SDC) Hughbanks Elementary School | 08/11/2017 | 26-1 | \$15.65 per hour (3 hours, 203 days) |
| Rowe, Jacob (Repl. G. Valenzuela) | Instructional Assistant II – SE (RSP/SDC) Rialto Middle School | 08/11/2017 | 26-1 | \$15.65 per hour (3 hours, 203 days) |
| Sweet, Dylan (Repl. S. Bleeker) | Instructional Assistant II – SE (RSP/SDC) Jehue Middle School | 08/11/2017 | 26-1 | \$15.65 per hour (3 hours, 203 days) |
| Velarde, Marcos (Repl. J. Coleman) | Instructional Assistant II – SE (RSP/SDC) Frisbie Middle School | 08/04/2017 | 26-1 | \$15.65 per hour (3.5 hours, 203 days) |

PERSONNEL REPORT NO. 1178
 CLASSIFIED EMPLOYEES
 August 23, 2017

RESIGNATIONS

| | | |
|----------------------|---|------------|
| Aguilera, Nancy | Instructional Assistant II (RSP/SDC) Bemis Elementary School | 08/03/2017 |
| Diego, Sylvia Yunuen | Instructional Technology Assistant Frisbie Middle School | 08/18/2017 |
| Gomez, Diana | Instructional Assistant III – SE (RSP/SDC) Kordyak Elementary School | 08/03/2017 |
| Grays III, Charles | Instructional Assistant III – SE (SED/MH/AUTISM) Kucera Middle School | 08/18/2017 |
| Iverson, Rebecka | Child Development Instructional Assistant Trapp Preschool | 08/02/2017 |
| Huizar, Valeria | Nutrition Service Worker I Kucera Middle School | 08/22/2017 |
| Kieng, Richard | Athletic Trainer Rialto High School | 08/10/2017 |
| Macias, Miriam | Nutrition Service Worker I Morgan Elementary School | 08/03/2017 |
| Rathbun, Delilah | Instructional Assistant II – SE (RSP/SDC) Eisenhower High School | 08/18/2017 |
| Swinford, Shelly | Nutrition Service Worker I Nutrition Services | 08/06/2017 |
| Vazquez, Carmen | Instructional Assistant II/B.B. Dunn Elementary School | 08/03/2017 |

SHORT TERM ASSIGNMENTS

| | | | |
|-----------------|---|----------------------------|------------------|
| Library Support | Kolb Middle School (Not to exceed 35 Hours) | 08/24/2017 – 08/31/2017 | \$17.50 per hour |
| Library Support | Frisbie Middle School (Not to exceed 40 Hours) | 08/24/2017 – 12/15/2017 | \$17.50 per hour |

EXTENSION OF SHORT TERM ASSIGNMENT (not to exceed 40 hours per week)

| | | | |
|-----------------|--|----------------------------|------------------|
| Walthall, David | To: Transportation (CNG Grant/Project) (Not to exceed 960 hours) | 07/01/2017 - 06/30/2018 | \$48.20 per hour |
|-----------------|--|----------------------------|------------------|

PERSONNEL REPORT NO. 1178
CLASSIFIED EMPLOYEES
August 23, 2017

SUBSTITUTES

| | | | |
|------------------------|----------------------------|------------|------------------|
| Alvarado, Ena | Sub Int. Asst. III | 08/07/2017 | \$16.63 per hour |
| Argueta, Jacqueline | Nutrition Service Worker I | 08/10/2017 | \$13.01 per hour |
| Bautista, Alejandra | Nutrition Service Worker I | 08/15/2017 | \$13.01 per hour |
| Cortez, Lucille M. | Sub Health Clerk | 08/03/2017 | \$17.50 per hour |
| Gamboa, Tania | Nutrition Service Worker I | 08/10/2017 | \$13.01 per hour |
| Husbands, Dana | Sub Health Clerk | 08/07/2017 | \$17.50 per hour |
| Ledesma, Rosa | Sub Health Clerk | 08/03/2017 | \$17.50 per hour |
| Mejia, Ivonne | Sub Health Clerk | 08/03/2017 | \$17.50 per hour |
| Ortega, Brittany L. | Sub Health Clerk | 08/03/2017 | \$17.50 per hour |
| Ortis Torres, Edith Y. | Sub Health Clerk | 08/07/2017 | \$17.50 per hour |
| Ponce de Leon, Monica | Nutrition Service Worker I | 08/11/2017 | \$13.01 per hour |
| Robinson, Omari M. | Sub Health Clerk | 08/08/2017 | \$17.50 per hour |
| Samora, Esteban | Warehouse/Delivery Worker | 08/07/2017 | \$17.93 per hour |
| Trujillo, Crissy M. | Sub Clerk Typist I | 08/03/2017 | \$16.63 per hour |

VOLUNTARY LATERAL TRANSFER AND INCREASE IN WORK HOURS

| | | | | |
|-------------------|---|------------|------------|---|
| Ortega, Catherine | To: Instructional Assistant III – SE (SED/MH/AUTISM) Kucera Middle School | 08/04/2017 | To: 29-5 | \$20.58 per hour (6 hours, 203 days) |
| | From: Instructional Assistant III – SE (SED/MH/AUTISM) Carter High School | | From: 29-5 | \$20.58 per hour (3.5 hours, 203 days) |

TERMINATION OF PERMANENT or PROBATIONARY CLASSIFIED EMPLOYEE

| | | |
|-------------------|---|------------|
| Employee #1281037 | Child Development Instructional Assistant Preston Preschool | 08/15/2017 |
|-------------------|---|------------|

CERTIFICATION OF ELIGIBILITY LIST – Categorical Project Clerk

Eligible: 08/24/2017
Expires: 02/24/2018

CERTIFICATION OF ELIGIBILITY LIST – Nutrition Service Worker III

Eligible: 08/24/2017
Expires: 02/24/2018

CERTIFICATION OF ELIGIBILITY LIST – Purchasing Assistant

Eligible: 08/24/2017
Expires: 02/24/2018

**Position reflects the equivalent to a one-Range increase for night differential
*** Position reflects a \$50.00 monthly stipend for Confidential position

Submitted and Reviewed By: Rhea McIver Gibbs and Rhonda Kramer
Presented for Board Action: Cuauhtémoc Avila, Ed.D.

(Ref. J 2.3)

PERSONNEL REPORT NO. 1178
 CERTIFICATED EMPLOYEES
 August 23, 2017

BACKGROUND/CRIMINAL HISTORY CHECKS HAVE BEEN COMPLETED, AS PER LAW, ON ALL INDIVIDUALS RECOMMENDED FOR EMPLOYMENT.

SUBSTITUTES (To be used as needed at the appropriate rate per day, effective August 24, 2017 unless earlier date is indicated)

| | |
|--------------------------|------------|
| Carter, Katherine | 08/24/2017 |
| Franco, Sebastian | 08/24/2017 |
| Garcia, Stephanie | 08/07/2017 |
| Gramajo, Amy | 08/24/2017 |
| Guevara, Angela | 08/03/2017 |
| Hernandez, Luis | 08/24/2017 |
| Lash, Amber | 08/03/2017 |
| Luna, Denise | 08/24/2017 |
| Mendoza, Leonardo | 08/24/2017 |
| Muga, David | 08/03/2017 |
| Rodriguez Torres, Karina | 08/03/2017 |
| Solorzano, Nereida | 08/24/2017 |
| Tramontano, Amanda | 08/03/2017 |

RE-EMPLOYMENT

| | | | | |
|-------------------|---------------------------|------------|-------|------------------------|
| Starling, Lapetra | Special Education Teacher | 08/07/2017 | III-3 | \$60,716.00 (184 days) |
|-------------------|---------------------------|------------|-------|------------------------|

EMPLOYMENT

| | | | | |
|----------------------|---------------------------|------------|-------|------------------------|
| Acosta, Kenia | Secondary Teacher | 08/07/2017 | I-1 | \$51,725.00 (184 days) |
| Alvarez, Valeria | Preschool Teacher | 08/11/2017 | I-1 | \$51,725.00 (180 days) |
| Arias, Berenice | Elementary Teacher | 08/07/2017 | I-1 | \$51,725.00 (184 days) |
| Cantrell, Ashley | CTE Teacher | 08/11/2017 | I-1 | \$51,725.00 (184 days) |
| Castleman, Derek | Secondary Teacher | 08/17/2017 | I-1 | \$51,725.00 (184 days) |
| Cheever, Jessica | Secondary Teacher | 08/11/2017 | I-1 | \$51,725.00 (184 days) |
| Ciprian, Veronica | Special Education Teacher | 08/14/2017 | I-1 | \$51,725.00 (184 days) |
| Cote, Mark | Secondary Teacher | 08/07/2017 | I-1 | \$51,725.00 (184 days) |
| Dixon, Kelsey | Secondary Teacher | 08/15/2017 | I-1 | \$51,725.00 (184 days) |
| Evans, Rachel | Secondary Teacher | 08/11/2017 | I-1 | \$51,725.00 (184 days) |
| Hailer, Raveen | Secondary Teacher | 08/10/2017 | I-1 | \$51,725.00 (184 days) |
| Harris, Monique | Counselor | 08/08/2017 | I-1 | \$53,131.00 (189 days) |
| Henderson, Carl | Secondary Teacher | 08/07/2017 | I-1 | \$51,725.00 (184 days) |
| Garibay, Daisy | Secondary Teacher | 08/03/2017 | I-1 | \$51,725.00 (184 days) |
| Kuklovsky, Shannon | Secondary Teacher | 08/04/2017 | III-1 | \$57,026.00 (184 days) |
| Manzo, Angelica | Counselor | 08/14/2017 | I-1 | \$53,131.00 (189 days) |
| Mares, Mayra | Preschool Teacher | 08/10/2017 | I-1 | \$51,725.00 (180 days) |
| Marroquin, Christina | Secondary Teacher | 08/04/2017 | I-1 | \$51,725.00 (184 days) |
| Maxwell, Desmond | Secondary Teacher | 08/07/2017 | I-1 | \$51,725.00 (184 days) |
| Millhollon, Gretchen | CTE Teacher | 08/04/2017 | I-1 | \$51,725.00 (184 days) |
| Pulido, Luis | Special Education Teacher | 08/14/2017 | I-1 | \$51,725.00 (184 days) |
| Torres, Alberto | Secondary Teacher | 08/11/2017 | I-1 | \$51,725.00 (184 days) |
| Villaganes, Alan | Secondary Teacher | 08/16/2017 | I-1 | \$51,725.00 (184 days) |

RESIGNATIONS

| | | |
|-----------------|-------------------|------------|
| Beier, Jennifer | CTE Teacher | 08/10/2017 |
| Kidd, Brian | Secondary Teacher | 08/08/2017 |

PERSONNEL REPORT NO. 1178
 CERTIFICATED EMPLOYEES
 August 23, 2017

EXTRA DUTY COMPENSATION (Department Chairpersons for the 2017/2018 school year)

Frisbie Middle School

| | | | |
|------------------|---------|-------------------------|------------|
| Calloway, Miesha | Math | 47 Sections (1/3 Share) | \$1,033.33 |
| Calloway, Miesha | Science | 44 Sections (1/3 Share) | \$738.33 |

Jehue Middle School

| | | | |
|------------------|-------------------|-------------------------|------------|
| Burelle, Anne | Science | 38 Sections | \$2,215.00 |
| Gayton, Mariana | Social Studies | 31 Sections (1/2 Share) | \$1,107.50 |
| Holland, Troy | Math | 34 Sections (1/2 Share) | \$1,107.50 |
| Macias, Daniel | Math | 34 Sections (1/2 Share) | \$1,107.50 |
| Magdaleno, Renee | Special Education | 18 Sections | \$1,772.00 |
| Robinson, Teresa | Social Studies | 31 Sections (1/2 Share) | \$1,107.50 |
| Schrier, Edward | VAPA | 15 Sections | \$1,772.00 |
| Torrey, Sarah | English | 34 Sections | \$2,215.00 |

Kucera Middle School

| | | | |
|-----------------|-----------------------|-------------------------|------------|
| Casas, Gabiel | Science | 33 Sections (1/2 Share) | \$1,107.50 |
| Coleman, Samuel | Special Education | 35 Sections | \$2,215.00 |
| Copeland, Brent | English Language Arts | 44 Sections | \$2,215.00 |
| Fuentes, Io | Science | 33 Sections (1/2 Share) | \$1,107.50 |
| Holmes, Amy | VAPA | 15 Sections | \$1,772.00 |
| Lewis, Amy | Math | 38 Sections | \$2,215.00 |
| Malone, David | Physical Education | 25 Sections | \$2,215.00 |
| McStay, David | Social Studies | 34 Sections | \$2,215.00 |

Carter High School

| | | | |
|------------------------|-----------------------|-------------------------|------------|
| Allen-Hardesty, Shawna | Physical Education | 25 Sections (1/2 Share) | \$1,107.50 |
| De La Torre, Evelia | Physical Education | 25 Sections (1/2 Share) | \$1,107.50 |
| Duncan, Arnett | Social Science | 58 Sections | \$3,100.00 |
| Lucero, Christina | Special Education | 63 Sections | \$3,100.00 |
| Marsh, Anita | Math | 72 Sections | \$3,986.00 |
| Martinez, Denise | Foreign Language | 45 Sections | \$2,215.00 |
| Miller, Denise | CTE | 32 Sections | \$2,215.00 |
| Miller, Rus | VAPA | 40 Sections (1/2 Share) | \$1,107.50 |
| Othon, Michael | Science | 60 Sections | \$3,100.00 |
| Ramos, Kimberly | VAPA | 40 Sections (1/2 Share) | \$1,107.50 |
| Wilson, Nicolle | English/Language Arts | 80 Sections | \$3,986.00 |

Eisenhower High School

| | | | |
|----------------------|--------------------|--------------------------|------------|
| Atkinson, Lance | Science | 49 Sections | \$3,100.00 |
| Contreras, Caren | Special Education | 80 Sections | \$3,986.00 |
| Dunbar-Small, Laurie | Math | 81 Sections (1/2 Share) | \$1,993.00 |
| Fitzpatrick, Ofelia | World Languages | 36 Sections | \$2,215.00 |
| Hidalgo, Suzanna | Social Services | 64 Sections | \$3,100.00 |
| Ressa, Vincent | Fine Arts | 29 Sections | \$2,215.00 |
| Rickard, Chad | English | 100 Sections (1/2 Share) | \$2,436.00 |
| Samuels, Eddie | Physical Education | 29 Sections | \$2,215.00 |
| Solache, Brenda | Math | 81 Sections (1/2 Share) | \$1,993.00 |
| Soto, Nidia | English | 100 Sections (1/2 Share) | \$2,436.00 |
| Streeter, Mark | CTE | 48 Sections | \$3,100.00 |

PERSONNEL REPORT NO. 1178
CERTIFICATED EMPLOYEES
August 23, 2017

SUPPLEMENTAL SERVICES (Retired teacher to provide instruction to students who are in the Independent Study Program August 2017 through May 2017, at the hourly rate of \$42.87, not to exceed 240 hours and to be charged to Independent Study)

Vindiola, Trudy

EXTRA COMPENSATION

Rialto High School

| | | | |
|--------------------|---------------------|-----------|------------|
| Kuklovsky, Shannon | Band and Drill Team | 2017/2018 | \$6,644.00 |
| Maya, Laurette | Mock Trial | 2017/2018 | \$3,278.00 |

Submitted and Reviewed By: Rhea McIver Gibbs and Rhonda Kramer
Presented for Board Action: Cuauhtémoc Avila, Ed.D.

(Ref. J 3.3)



State of California
 Commission on Teacher Credentialing
 Certification Division
 1900 Capitol Avenue
 Sacramento, CA 95811-4213

Email: credentials@ctc.ca.gov
 Website: www.ctc.ca.gov

DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

Original Declaration of Need for year: 2017/2018

Revised Declaration of Need for year: _____

FOR SERVICE IN A SCHOOL DISTRICT

Name of District: Rialto Unified School District District CDS Code: 67850

Name of County: San Bernardino County CDS Code: 36

By submitting this annual declaration, the district is certifying the following:

- A diligent search, as defined below, to recruit a fully prepared teacher for the assignment(s) was made
- If a suitable fully prepared teacher is not available to the school district, the district will make a reasonable effort to recruit based on the priority stated below

The governing board of the school district specified above adopted a declaration at a regularly scheduled public meeting held on 08 / 23 / 2017 certifying that there is an insufficient number of certificated persons who meet the district's specified employment criteria for the position(s) listed on the attached form. The attached form was part of the agenda, and the declaration did NOT appear as part of a consent calendar.

► **Enclose a copy of the board agenda item**

With my signature below, I verify that the item was acted upon favorably by the board. The declaration shall remain in force until June 30, 2018.

Submitted by (Superintendent, Board Secretary, or Designee):

| | | |
|---|---------------------------------|-----------------------------|
| <u>Rhea McIver Gibbs</u> | | <u>Lead Personnel Agent</u> |
| <small>Name</small> | <small>Signature</small> | <small>Title</small> |
| <u>(909) 873-9376</u> | <u>(909) 820-7700</u> | <u>August 23, 2017</u> |
| <small>Fax Number</small> | <small>Telephone Number</small> | <small>Date</small> |
| <u>182 E. Walnut Avenue, Rialto, CA 92376</u> | | |
| <small>Mailing Address</small> | | |
| <u>rmciver2@rialto.k12.ca.us</u> | | |
| <small>EMail Address</small> | | |

FOR SERVICE IN A COUNTY OFFICE OF EDUCATION, STATE AGENCY OR NONPUBLIC SCHOOL OR AGENCY

Name of County _____ County CDS Code _____

Name of State Agency _____

Name of NPS/NPA _____ County of Location _____

The Superintendent of the County Office of Education or the Director of the State Agency or the Director of the NPS/NPA specified above adopted a declaration on ____/____/____, at least 72 hours following his or her public announcement that such a declaration would be made, certifying that there is an insufficient number of certificated persons who meet the county's, agency's or school's specified employment criteria for the position(s) listed on the attached form.

The declaration shall remain in force until June 30, _____.

► *Enclose a copy of the public announcement*
Submitted by Superintendent, Director, or Designee:

| | | |
|------------------------|-------------------------|--------------|
| <i>Name</i> | <i>Signature</i> | <i>Title</i> |
| <i>Fax Number</i> | <i>Telephone Number</i> | <i>Date</i> |
| <i>Mailing Address</i> | | |
| <i>E-Mail Address</i> | | |

► *This declaration must be on file with the Commission on Teacher Credentialing before any emergency permits will be issued for service with the employing agency*

AREAS OF ANTICIPATED NEED FOR FULLY QUALIFIED EDUCATORS

Based on the previous year's actual needs and projections of enrollment, please indicate the number of emergency permits the employing agency estimates it will need in each of the identified areas during the valid period of this Declaration of Need for Fully Qualified Educators. This declaration shall be valid only for the type(s) and subjects(s) identified below.

This declaration must be revised by the employing agency when the total number of emergency permits applied for exceeds the estimate by ten percent. Board approval is required for a revision.

| Type of Emergency Permit | Estimated Number Needed |
|--|--------------------------------|
| CLAD/English Learner Authorization (applicant already holds teaching credential) | 10 _____ |
| Bilingual Authorization (applicant already holds teaching credential) | 4 _____ |
| List target language(s) for bilingual authorization: <u>Spanish</u> | |
| Resource Specialist | 2 _____ |
| Teacher Librarian Services | 1 _____ |

LIMITED ASSIGNMENT PERMITS

Limited Assignment Permits may only be issued to applicants holding a valid California teaching credential based on a baccalaureate degree and a professional preparation program including student teaching.

Based on the previous year's actual needs and projections of enrollment, please indicate the number of Limited Assignment Permits the employing agency estimates it will need in the following areas:

| TYPE OF LIMITED ASSIGNMENT PERMIT | ESTIMATED NUMBER NEEDED |
|-----------------------------------|-------------------------|
| Multiple Subject | 5 |
| Single Subject | 10 |
| Special Education | 15 |
| TOTAL | 30 |

EFFORTS TO RECRUIT CERTIFIED PERSONNEL

The employing agency declares that it has implemented in policy and practices a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, exploring incentives included in the Teaching as a Priority Block Grant (refer to www.cde.ca.gov for details), participating in state and regional recruitment centers and participating in job fairs in California.

If a suitable fully prepared teacher is not available to the school district, the district made reasonable efforts to recruit an individual for the assignment, in the following order:

- A candidate who qualifies and agrees to participate in an approved internship program in the region of the school district
- An individual who is scheduled to complete initial preparation requirements within six months

EFFORTS TO CERTIFY, ASSIGN, AND DEVELOP FULLY QUALIFIED PERSONNEL

Has your agency established a District Intern program? Yes No

If no, explain. The District does not have the resources for a CTC qualified program.

Does your agency participate in a Commission-approved college or university internship program? Yes No

If yes, how many interns do you expect to have this year? 20

If yes, list each college or university with which you participate in an internship program.

CSU San Bernardino, University of Redlands, Cal Poly Pomona, University of La Verne,

Brandman University, National University, University of Phoenix, CSU Fullerton,

Cal Baptist University, Claremont Graduate

If no, explain why you do not participate in an internship program.

**RESOLUTION NO. 17-18-08
RIALTO UNIFIED SCHOOL DISTRICT**

2017-2018

August 23, 2017

The Board of Education of the Rialto Unified School District authorizes the Lead Personnel Agent, Personnel Services, to assign various teachers who are enrolled in a credential program, but have not yet completed the requirements to enter an internship program.

| <u>NAME</u> | <u>SITE</u> | <u>CREDENTIAL</u> | <u>ASSIGNMENT</u> |
|----------------|-----------------|--|-------------------|
| Simmons, Lamar | Eisenhower H.S. | Provisional Internship Permit – Mild/Moderate Education Specialist | SED Teacher |

I, Cuauhtémoc Avila, Ed.D., Secretary of the Governing Board of the Rialto Unified School District, hereby certify that the foregoing is a true and correct copy of a credential waiver duly made, adopted and entered in the Board minutes of the Governing Board of the Rialto Unified School District of San Bernardino County on the 23rd day of August, 2017.

Date: _____

Cuauhtémoc Avila, Ed.D.
Secretary, Board of Education

K DISCUSSION/ACTION ITEMS

**AGREEMENT WITH
TWINING CONSULTING, INC.**

August 23, 2017

A certified field and in-plant testing laboratory is required for the shop fabricated structures on construction projects that require Division of the State Architect (DSA) approval. The testing laboratory must be employed directly by the School District per Section 4-333 (b) of Title 24, Part 1. The testing laboratory acts under the direction of the District to perform inspections, coordinate with the DSA Inspector in the field, and produce testing reports that are subject to DSA approval.

On December 7, 2016, the Board of Education approved an agreement with Twining Consulting, Inc. as the engineering firm to provide DSA required testing and inspection services for Eisenhower High School Stadium Building and Performing Arts Theater Project. The original approved agreement was based on architectural and structural plans prepared in September of 2016. Facilities Planning solicited 3 proposals from engineering firms, and Twining Consulting, Inc. was recommended and approved by the Board.

The shop-fabricated structures were not in the scope of the original plans with Twining Consulting, Inc. Stadium light poles, bleachers, and press box in the Stadium project were fabricated in shops in other states. The plans of these structures were engineered by the vendors directly and incorporated into the project after September of 2016. Light pole structures were approved by DSA on October 4, 2016, and the bleacher/press box on May 23, 2017. The engineer could not provide cost estimates until complete structural details of these structures were available.

As Twining Consulting was selected and approved at the inception of the project, it is recommended that Twining Consulting continue to provide in-plant/field testing and special inspection services for the shop assembled structures of the project. The service will continue until the completion of the project. The proposed fee is not-to-exceed \$81,916.00.

It is recommended that the Board of Education ratify an agreement with Twining Consulting to provide field and/or in-plant testing and special inspection services for light poles, bleachers, and a press box at the Eisenhower High School Stadium project for a cost not-to-exceed \$81,916.00, to be paid from Fund 21, Measure Y, Series "C", General Obligation Bond Funds.

Submitted by: Iris Chu

Reviewed by: Mohammad Z. Islam

Presented for Board Action: Cuauhtémoc Avila, Ed.D.

(Ref. K 1.1)

**AGREEMENT WITH
SCHOLASTIC EDUCATION
MIDDLE SCHOOL HISTORY/SOCIAL STUDIES LITERACY INITIATIVE**

August 23, 2017

Education Services requests the Board of Education approve an agreement with Scholastic Education to provide systemic professional learning and ongoing job-embedded coaching to support middle school history/social studies teachers, coaches, and administrators from October 1, 2017 through February 28, 2018.

Key topics have been identified for professional learning to support the Common Core English Language Arts and content area instructional shifts to be implemented in the content areas of middle school History/Social Studies in grades 6 - 8:

1. Implementing and utilizing classroom libraries and adding structure to independent reading
2. Implement close reading strategies
3. Understanding text complexity
4. Engaging adolescent learners
5. Leading and supporting change in literacy instruction (Parts 1 and 2)

To support the middle school social studies literacy work, site-based principals and coaches will have common language and expectations around each of the key professional learning goals as well as learn how to drive, implement and monitor literacy instructional effectiveness. In each session, school leaders will be able to identify key components of the instructional models and leverage points they should support as instructional leaders.

Two (2) days of professional learning will be provided, including the initial implementation training for teachers, coaches, and administrators, and job-embedded follow-up to take place October 1, 2017 through February 28, 2018.

Scholastic Professionals will provide a comprehensive, research-informed approach to professional development that will build and expand understanding about language, literacy, and learning as it elevates instruction—preparing students for a lifetime of success. Scholastic professionals are guided by a clear understanding of how children learn—and how best to support student learning in the classroom. Scholastic has a demonstrated record of success partnering with districts to improve student learning with literacy in the content areas of history/social studies.

Scholastic will use professional learning outcomes, session evaluations, and coaching sessions to measure success of the professional learning, which will also allow Rialto USD to evaluate the growth in teachers, administrators, and District Instructional Literacy/ELA Coaches knowledge and skills, and evaluate the effectiveness of the professional learning plan and student achievement.

It is recommended that the Board of Education approve an agreement with Scholastic Education to provide systemic professional learning and ongoing job-embedded coaching to support middle school history/social studies teachers, coaches, and administrators, effective October 1, 2017 through February 28, 2018, for a total cost not-to-exceed \$47,879.00, to be paid from Unrestricted General Funds.

Submitted by: Jasmin Valenzuela

Reviewed by: Kelly Bruce

Presented for Board Action: Cuauhtémoc Avila, Ed.D.

(Ref. K 2.2)

**AGREEMENT WITH
SCHOLASTIC EDUCATION
TRANSITIONAL AND KINDERGARTEN LITERACY INITIATIVE**

August 23, 2017

Education Services requests the Board of Education approve an agreement with Scholastic Education to provide systemic professional learning to support Transitional Kindergarten (TK) and Kindergarten teachers, elementary administrators and Intervention Strategist from September 7, 2017 through May 30, 2018.

Key topics have been identified for professional learning to support the Common Core English Language Arts Early Literacy to be implemented in Transitional Kindergarten and Kindergarten classrooms:

1. Building a Culture for Independent Reading
2. Student Independent Reading Centers
3. Interactive Read Alouds
4. Mini-Lessons and Shared Reading

To support the elementary literacy work, TK and Kindergarten teachers, administrators, and strategist will have common language, expectations and instructional strategies around each of the key professional learning goals as well as learn how to drive, implement and monitor early literacy instructional effectiveness.

Four (4) days of professional learning will be provided to support the achievement of the District's vision and mission for Rialto early readers and writers, attending to the alignment between the California English Language Arts/English Language Development Framework and best practices for literacy instruction throughout each session.

Scholastic Professionals will provide a comprehensive, research-informed approach to professional development that will build and expand understanding about language, early literacy, and learning as it elevates instruction—preparing students for a lifetime of success. Scholastic professionals are guided by a clear understanding of how children learn—and how best to support student learning in the classroom.

It is recommended that the Board of Education approve an agreement with Scholastic Education to provide systemic professional learning to support Transitional Kindergarten and Kindergarten teachers, elementary administrators and Intervention Strategist, effective September 7, 2017 through May 30, 2018, for a total cost not-to-exceed \$30,000.00, to be paid from the Educator Effectiveness Fund.

Submitted by: Jasmin Valenzuela

Reviewed by: Kelly Bruce

Presented for Board Action: Cuauhtémoc Avila, Ed.D.

(Ref. K 3.1)

AGREEMENT WITH TRANE US, INC.

August 23, 2017

On May 3, 2017, the Board of Education approved a Memorandum of Understanding with Trane US, Inc. to provide a complete proposal to the District for engineering, construction, financing applications, and grant funding towards the implementation of District-wide heating, ventilation, and air conditioning (HVAC) equipment, LED lighting, and energy management system upgrades. As part of the requirements under the current Memorandum of Understanding with Trane, Trane is providing the District with several options for financing. In order to receive firm proposals for financing, a Board-approved agreement is required.

The scope of this project provides for the replacement of air-conditioning units and the installation of energy management systems, as well as District-wide LED lighting retrofit as follows:

- Interior & exterior lighting retrofits with LED lighting for twenty-four (24) sites (25,000 fixtures and 65,000 lamps)
- Replacement of 315 rooftop air-conditioning units with high efficiency units for ten (10) sites
- Replacement of existing transformers with high efficiency transformers for six (6) sites
- Water Conservation Measures for twenty-three (23) sites

The entire scope is to be funded through a combination of grant funding and financing. The total guaranteed cost of the project is \$14,527,952.00, inclusive of \$3.5 Million expected from Proposition 39 grant funding with the remaining cost of approximately \$11 million to be financed over fifteen (15) years through the best available instrument available to the District.

The project will be completely paid for by a total lifecycle savings generated from completion of the scope of the project described above. The District is projected to realize an estimated total of \$11.8 Million in net savings over twenty-three (23) years. The break-even point (BEP) is fifteen (15) years. Trane is providing an energy savings guarantee for all energy conservation measures installed.

It is recommended that the Board of Education approve the agreement with Trane US, Inc. with Notice to Proceed, contingent on the District's ability, to secure financing for approximately \$11 million over fifteen (15) years for the project of implementing District-wide heating, ventilation, and air-conditioning (HVAC) equipment, LED lighting, and energy management system upgrades. The District will make the final determination of choosing the financing partner. The financing agreement will be presented to the Board for approval at a later date.

Submitted by: Iris Chu

Reviewed by: Mohammad Z. Islam

Presented for Board Action: Cuauhtémoc Avila, Ed.D.

(Ref. K 4.1)

**RESOLUTION NO. 17-18-06
RESOLUTION OF THE BOARD OF EDUCATION OF
THE RIALTO UNIFIED SCHOOL DISTRICT**

REMUNERATION

August 23, 2017

WHEREAS, The Governing Board of the Rialto Unified School District acknowledges that Board President Dina Walker was excused from the Wednesday, August 9, 2017, Regular Meeting of the Board of Education;

AND WHEREAS, California Education Code §35120 and Rialto Unified School District Board Bylaw 9250 states that a school board member may be paid for any excused absence, by resolution duly adopted and included in its minutes.

THEREFORE BE IT RESOLVED, that the Board of Education excuses the absence of Board President Dina Walker from the Wednesday, August 9, 2017, Regular Meeting of the Board of Education.

Joseph W. Martinez, Board Vice President

Date

Cuahtémoc Avila, Ed.D., Board Secretary

Date

**RESOLUTION NO. 17-18-07
RESOLUTION OF THE BOARD OF EDUCATION OF
THE RIALTO UNIFIED SCHOOL DISTRICT**

REMUNERATION

August 23, 2017

WHEREAS, The Governing Board of the Rialto Unified School District acknowledges that Board Member Nancy G. O'Kelley was excused from the Wednesday, August 9, 2017, Regular Meeting of the Board of Education;

AND WHEREAS, California Education Code §35120 and Rialto Unified School District Board Bylaw 9250 states that a school board member may be paid for any excused absence, by resolution duly adopted and included in its minutes.

THEREFORE BE IT RESOLVED, that the Board of Education excuses the absence of Board Member Nancy G. O'Kelley from the Wednesday, August 9, 2017, Regular Meeting of the Board of Education.

Dina Walker, Board President

Date

Cuauhtémoc Avila, Ed.D., Board Secretary

Date